

Mac Basics

For

Sept. 17th, 2015

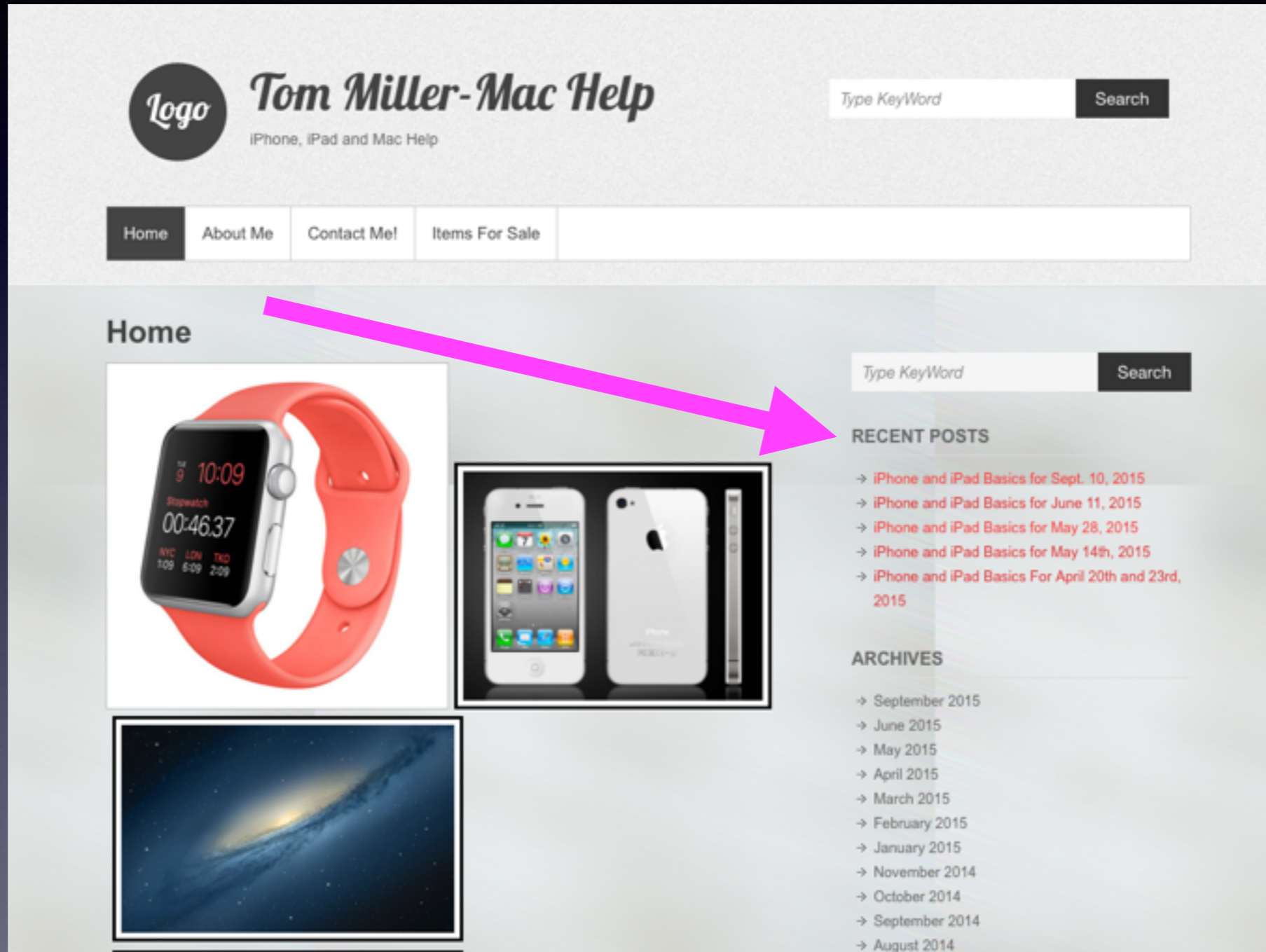
Contact Info.

eMail is the best way to reach me!



There are no stupid [or dumb] questions!
We learn by "asking!"

Tom's Website



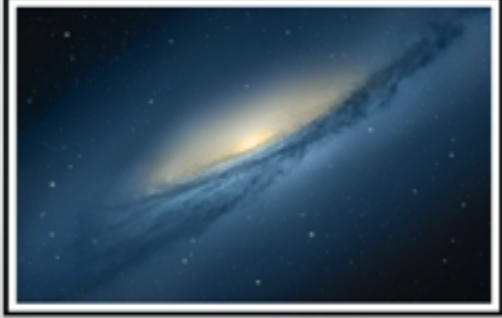


The screenshot shows the homepage of 'Tom Miller-Mac Help'. At the top left is a circular logo with the word 'Logo' inside. To its right is the site title 'Tom Miller-Mac Help' in a serif font, with the subtitle 'iPhone, iPad and Mac Help' below it. A search bar with the placeholder text 'Type KeyWord' and a 'Search' button is located to the right of the title. Below the title is a horizontal navigation menu with buttons for 'Home', 'About Me', 'Contact Me!', and 'Items For Sale'. The main content area is titled 'Home' and features a large image of an orange Apple Watch on the left. To its right is a smaller image of an iPhone. Below the watch is a landscape image of a galaxy. On the right side of the page, there is a second search bar with the placeholder 'Type KeyWord' and a 'Search' button. Below this search bar are two sections: 'RECENT POSTS' and 'ARCHIVES'. The 'RECENT POSTS' section contains five links, each starting with a red arrow and followed by a date: 'iPhone and iPad Basics for Sept. 10, 2015', 'iPhone and iPad Basics for June 11, 2015', 'iPhone and iPad Basics for May 28, 2015', 'iPhone and iPad Basics for May 14th, 2015', and 'iPhone and iPad Basics For April 20th and 23rd, 2015'. The 'ARCHIVES' section contains a list of months from September 2015 down to August 2014, each preceded by a red arrow.

Logo **Tom Miller-Mac Help**
iPhone, iPad and Mac Help

Type KeyWord Search

Home About Me Contact Me! Items For Sale

Home



Type KeyWord Search

RECENT POSTS

- iPhone and iPad Basics for Sept. 10, 2015
- iPhone and iPad Basics for June 11, 2015
- iPhone and iPad Basics for May 28, 2015
- iPhone and iPad Basics for May 14th, 2015
- iPhone and iPad Basics For April 20th and 23rd, 2015

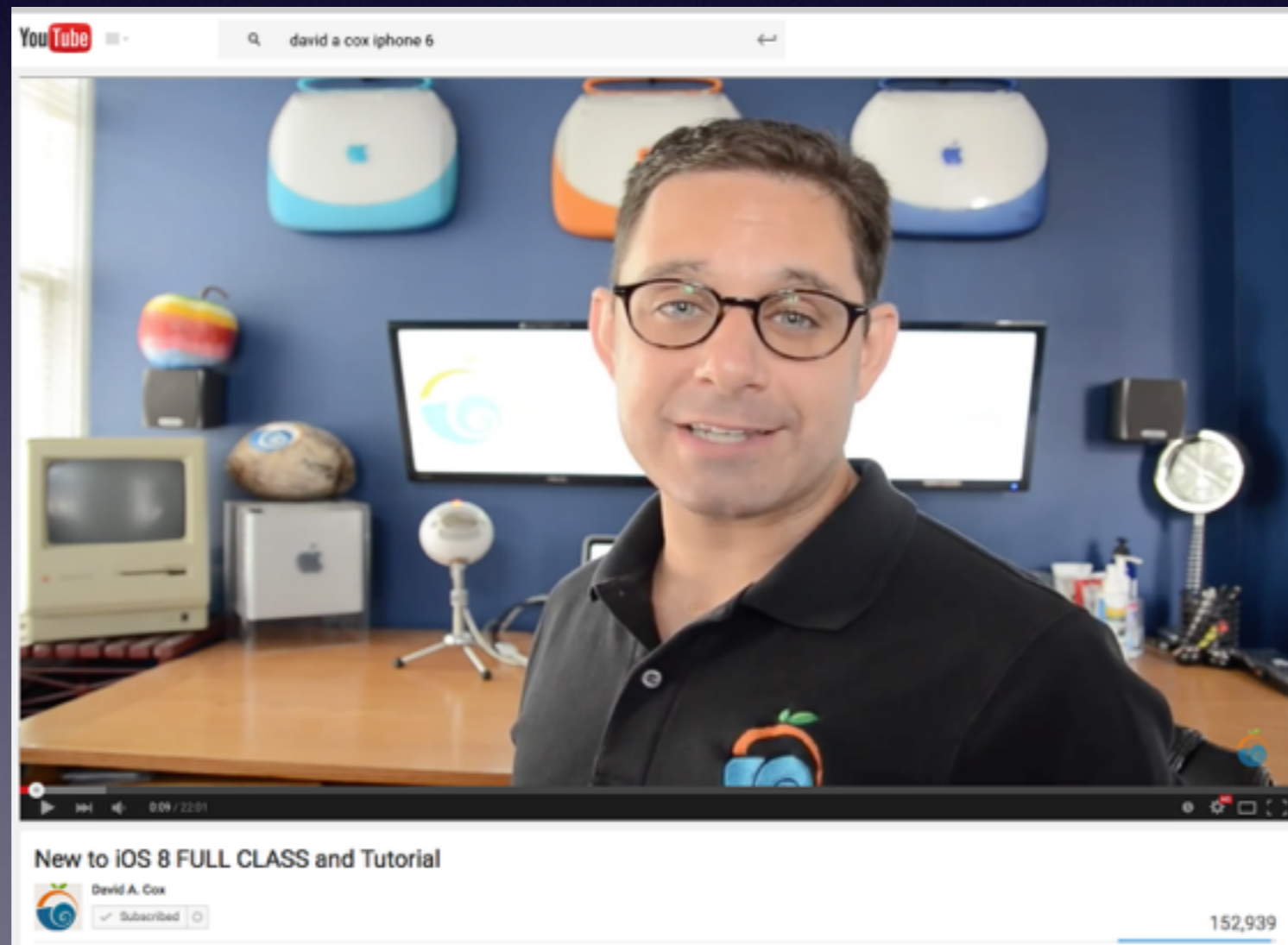
ARCHIVES

- September 2015
- June 2015
- May 2015
- April 2015
- March 2015
- February 2015
- January 2015
- November 2014
- October 2014
- September 2014
- August 2014

Go To Safari or YouTube and Search ...

David A Cox Tutorial

Learn the Mac in under an hour



Apple's Mac Basics

The image shows a screenshot of the Apple Support website for Mac Basics. The browser address bar shows the URL www.apple.com/support/macbasics/. The page features a navigation bar with links for Mac, iPad, iPhone, Watch, TV, Music, and Support. The main content area is titled "Mac Basics" and includes a sidebar with a "Welcome" section and a list of topics: "Tour the Mac Interface", "Using Applications", "Connecting Accessories", "Internet + Wi-Fi", "Transferring Files", "Windows on a Mac", "Switching PC Habits", and "Contact Support". The main content area has a "Welcome" heading, a sub-heading "Need a lesson on how to get the most out of your Mac? You've come to the right place.", and a prominent blue button labeled "Tour the Mac Interface". Below this, there are two sections: "Apple ID Support" with an Apple logo and text explaining that an Apple ID is the login for all Apple services, and "iCloud Support" with an iCloud logo and text explaining that iCloud stores content and allows access to music, photos, calendar, contacts, and documents. The footer contains links for "Apple Online Store", "Apple Retail Store", "Apple Info", "Site Map", "Hot News", "RSS Feeds", "Contact Us", and a copyright notice for 2015 Apple Inc.

Apple Inc. www.apple.com/support/macbasics/

Mac Basics - Apple Support

Mac iPad iPhone Watch TV Music Support

Mac Basics


Welcome

- Tour the Mac Interface
- Using Applications
- Connecting Accessories
- Internet + Wi-Fi
- Transferring Files
- Windows on a Mac
- Switching PC Habits
- Contact Support


Welcome

Need a lesson on how to get the most out of your Mac? You've come to the right place.


[Tour the Mac Interface](#)



Apple ID Support

 An Apple ID is the login that allows you to access all Apple services, such as iCloud, iTunes Store, or App Store. [Learn more](#)

iCloud Support

 iCloud stores your content and lets you access your music, photos, calendar, contacts, documents, and more. [Learn more](#)

Support

Shop the [Apple Online Store](#) (1-800-MY-APPLE), visit an [Apple Retail Store](#), or find a [reseller](#). [Apple Info](#) | [Site Map](#) | [Hot News](#) | [RSS Feeds](#) | [Contact Us](#)

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What Is The First Question

**I ask When I Work on
Someone's
Computer?**

First Question!

I ask this question to everyone!



Have you backed up your data?



How Far Have We Come!

This
Is a
5 Megabyte
Hard Drive
1956!



Done

5 megabyte hard drive being shipped out, IBM 1956.. — with [Andrez Peña Megalohacker](#) and 42 others. See More



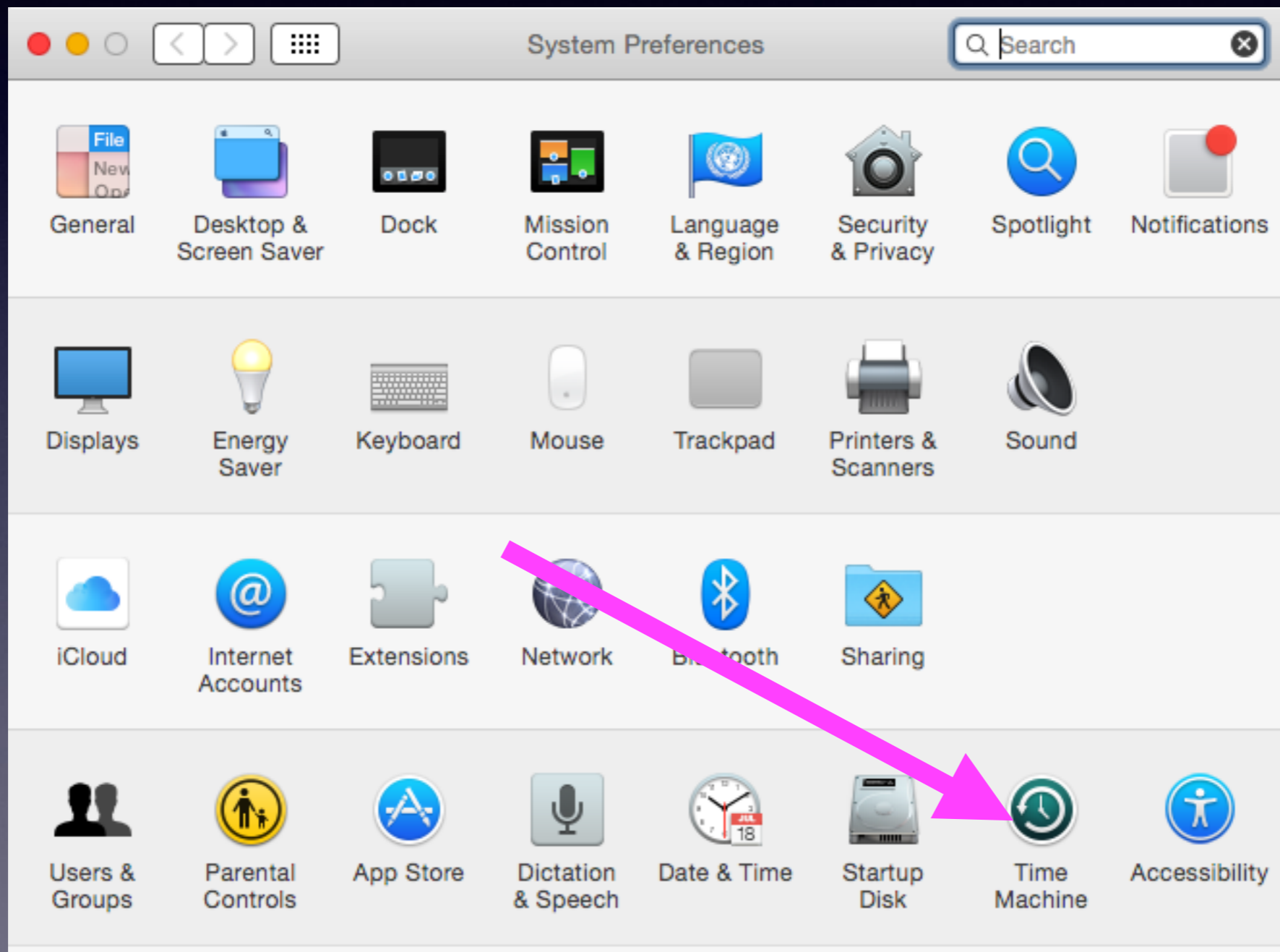
64.7K Likes
1.3K Comments

This is a 128 GB Flash Drive



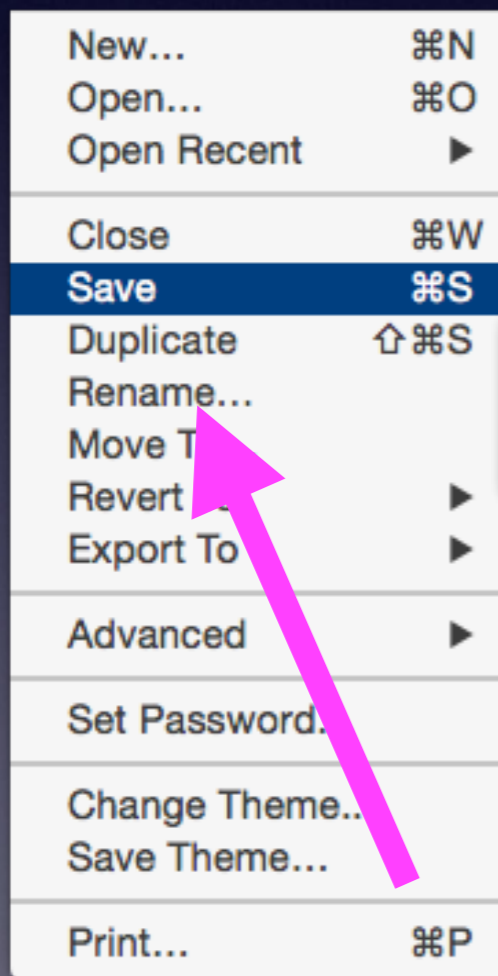
It's Easy To Back Up Your Computer!

Why: Hardware Fails! & Humans Fail!

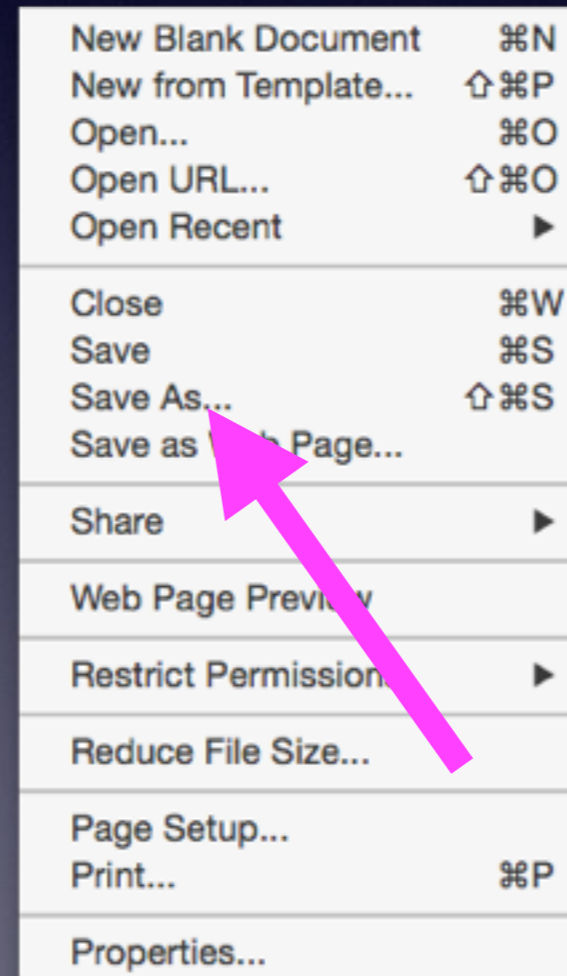


Save As = Rename

Microsoft apps use the “Save As” option.
Apple apps use a “Rename” option.



Apple
Apps

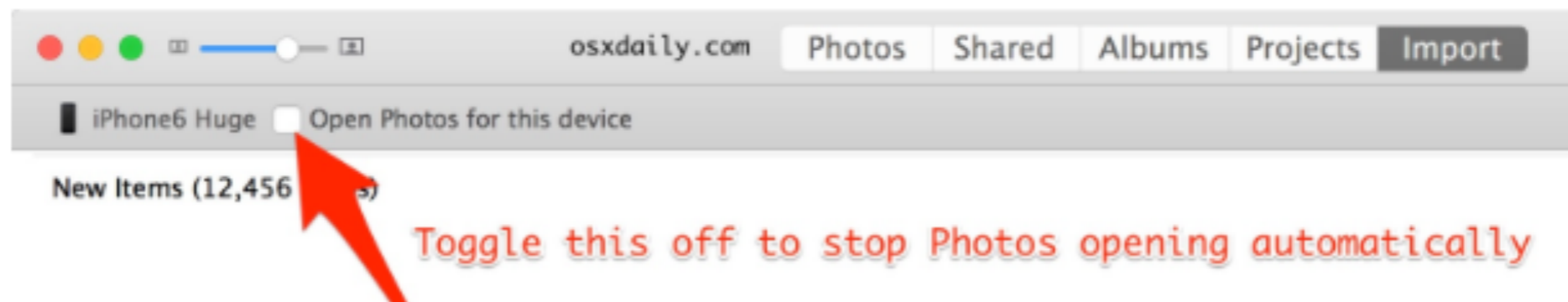


Microsoft
Apps

Photos App Opens Automatically

How to Stop Photos App Launching Automatically in OS X

1. Connect the iPhone, camera, SD card, etc to the Mac and let Photos [app launch](#) itself as usual
2. Under the "Import" tab of Photos app, look in the upper left corner to find the device name, this will indicate which hardware will no longer automatically activate Photos app
3. Click the checkbox so that "Open Photos for this device" is no longer selected (likewise, toggling this on would enable Photos app to open itself again automatically when this device is connected)
4. Quit out of Photos app, the change is immediate for that device – this can be switched back at any time in the same OS X Photos [app screen](#)



Volunteer is What we do.

This presentation is not offered by the library!

**Tom, Bob, Bill and Barbara offer
this presentation!
at no charge...**

The library provides the space and Wi-Fi free of charge!

Be Careful of Battery Maintenance!

Faulty batteries can take down an Airbus.

Lowes has a recycle bin but they want you to put one battery in one bag so that heat will not build up due to electricity passing along contact points.



Testing Batteries Before Discarding!



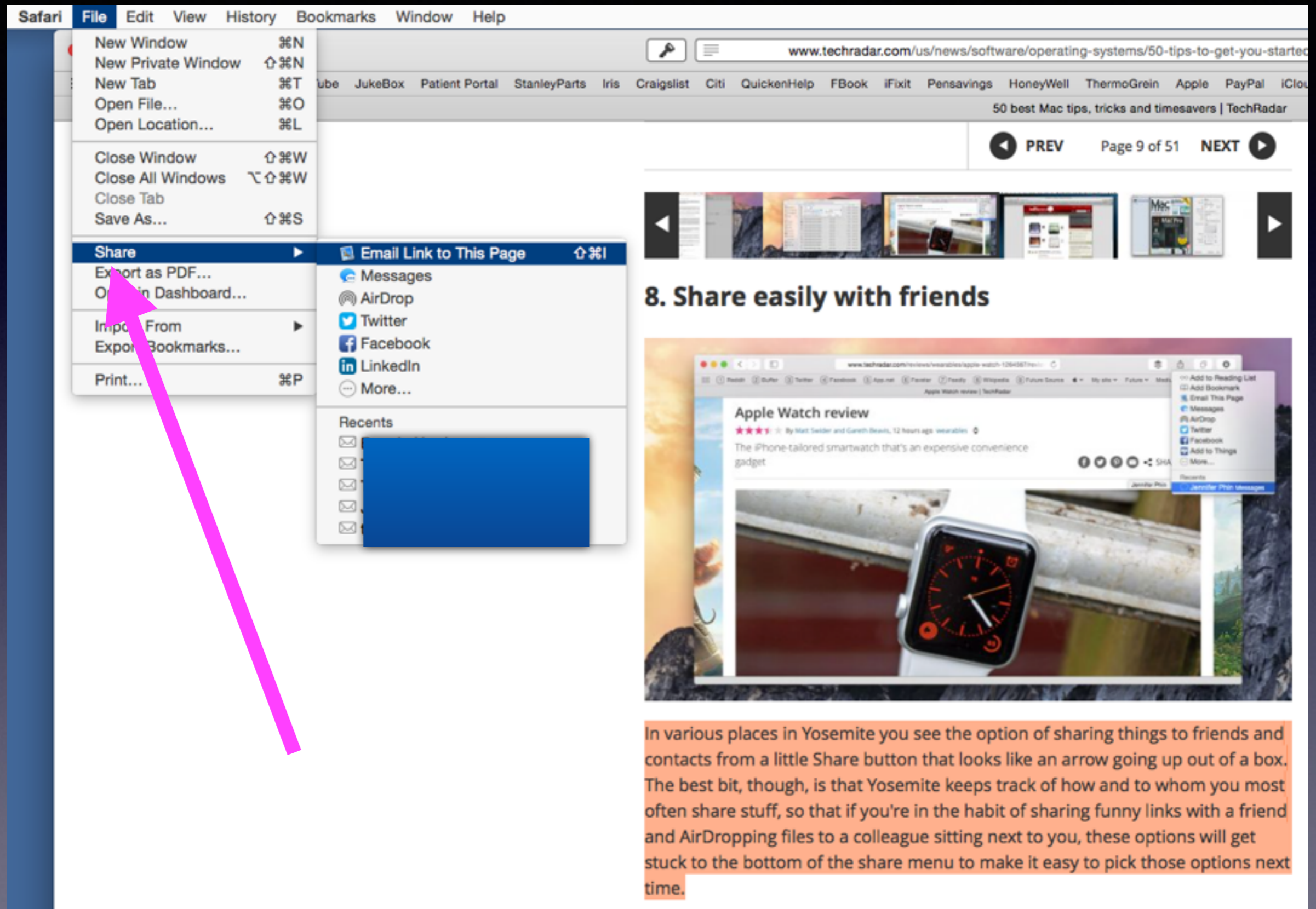
Do you use a battery tester?





**Please
Recycle**

Share a Safari Page



The image shows a Safari browser window with the 'File' menu open, highlighting the 'Share' option. A pink arrow points to the 'Share' button in the 'File' menu. The background shows a TechRadar article titled '50 best Mac tips, tricks and timesavers | TechRadar' with a sub-section '8. Share easily with friends'. The article features an 'Apple Watch review' with a 4-star rating and a photo of the watch. A share menu is overlaid on the article, showing options like 'Add to Reading List', 'Add Bookmark', 'Email This Page', 'Messages', 'AirDrop', 'Twitter', 'Facebook', 'Add to Things', and 'More...'. The 'Recents' section at the bottom of the share menu shows a list of recent sharing actions.

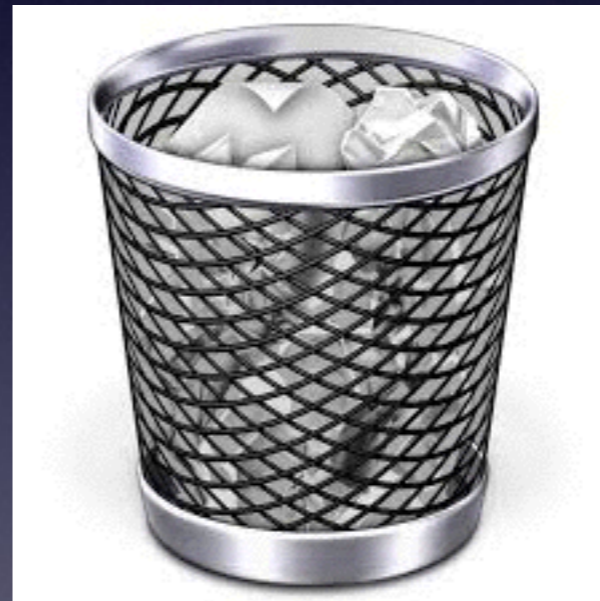
8. Share easily with friends

Apple Watch review
★★★★☆ By Matt Swider and Gareth Beavis, 12 hours ago wearables

The iPhone-tailored smartwatch that's an expensive convenience gadget

In various places in Yosemite you see the option of sharing things to friends and contacts from a little Share button that looks like an arrow going up out of a box. The best bit, though, is that Yosemite keeps track of how and to whom you most often share stuff, so that if you're in the habit of sharing funny links with a friend and AirDropping files to a colleague sitting next to you, these options will get stuck to the bottom of the share menu to make it easy to pick those options next time.

Eject a Device is Same as “Empty Trash”



Ejecting by using trash!

And eject by using right mouse button.

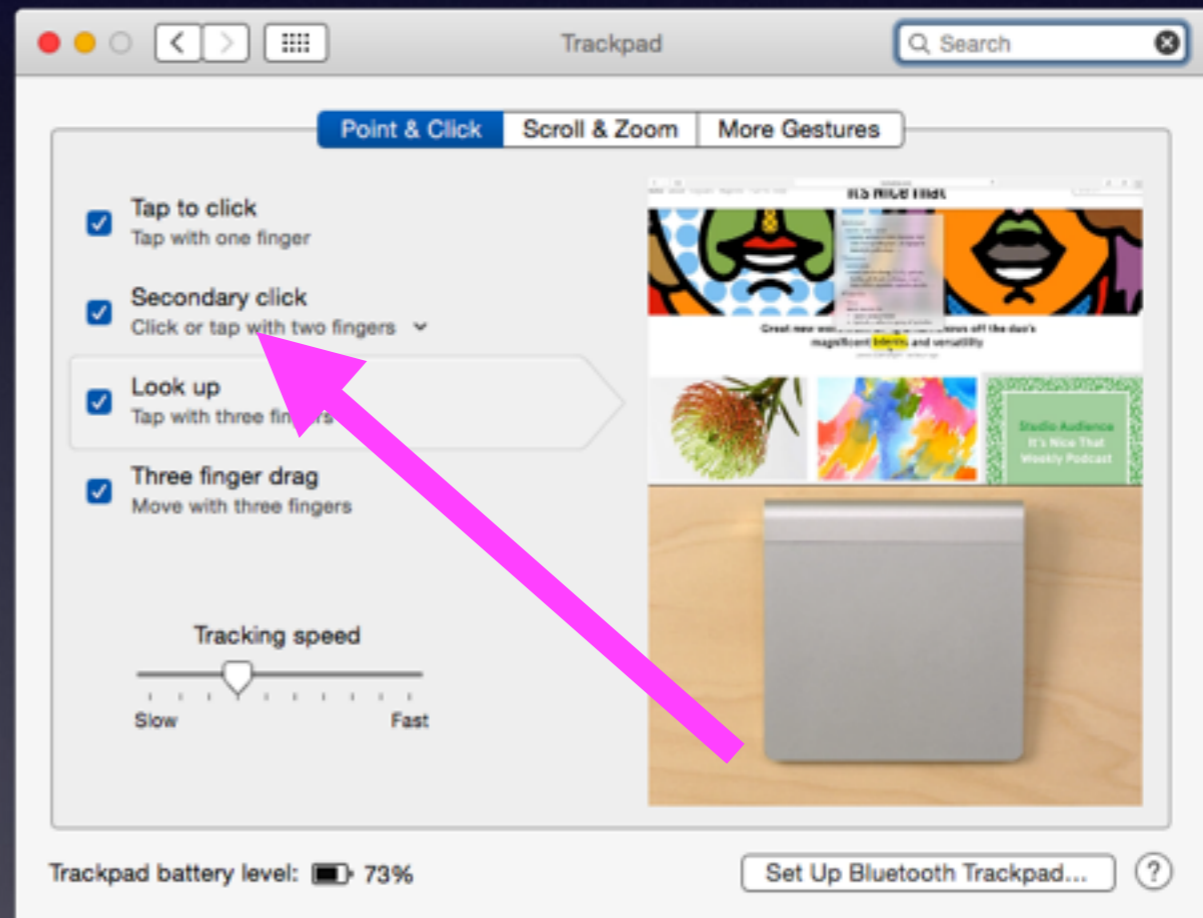
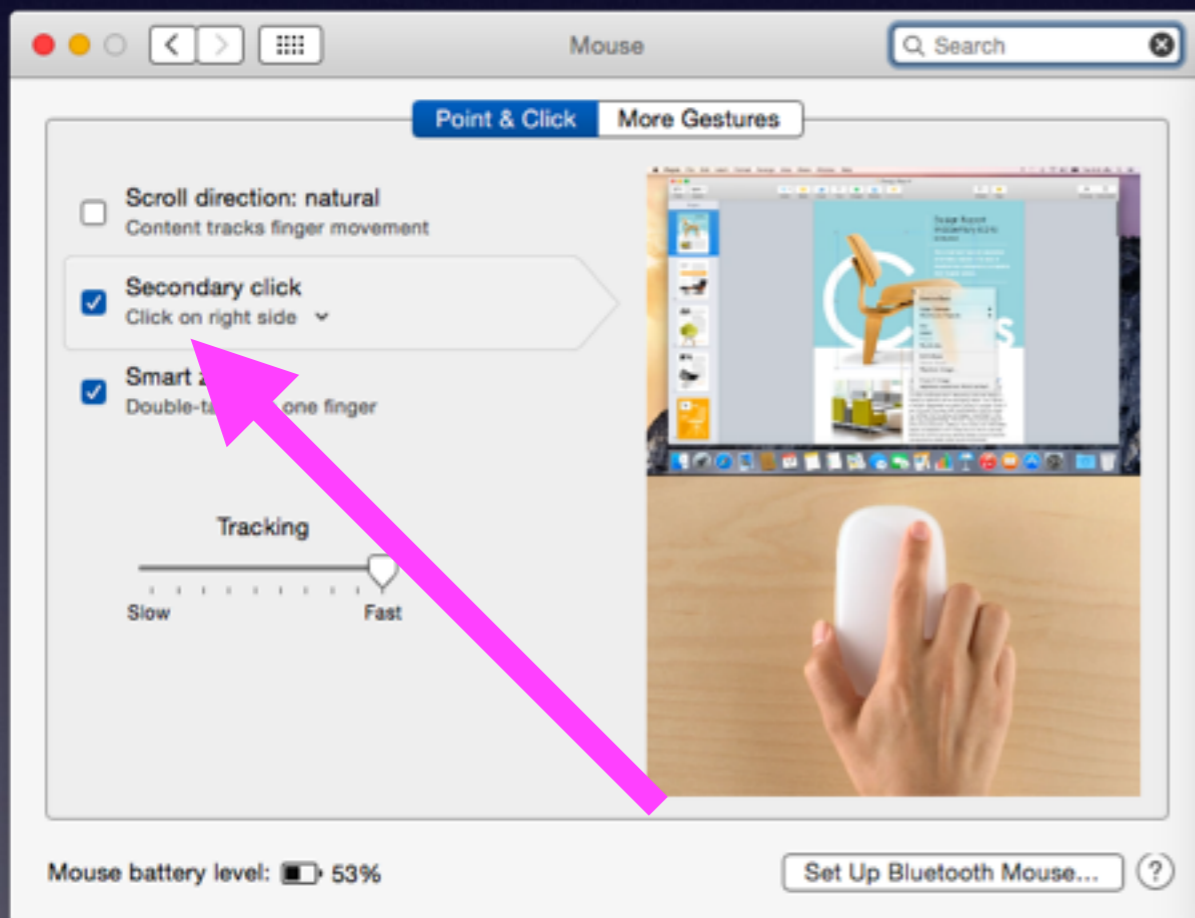


Using Trackpad! Tap vs Click. Look at settings for Trackpads.



Make a right click on mouse & trackpad!

Go to Sys Prefs and set the preferences for your mouse



How To Eject a Stuck DVD or CD!

Five ways to eject a stuck CD or DVD from the optical drive

Ejecting the stuck disc can usually be done in one of the following ways:

1. Restart the computer and after the chime press and hold down the left mouse button until the disc ejects.
2. Press the Eject button on your keyboard.
3. Click on the Eject button in the menubar.
4. Press COMMAND-E.
5. If none of the above work try this: Open the Terminal application in your Utilities folder. At the prompt enter or paste the following:

```
/usr/bin/drutil eject
```

If this fails then try this:

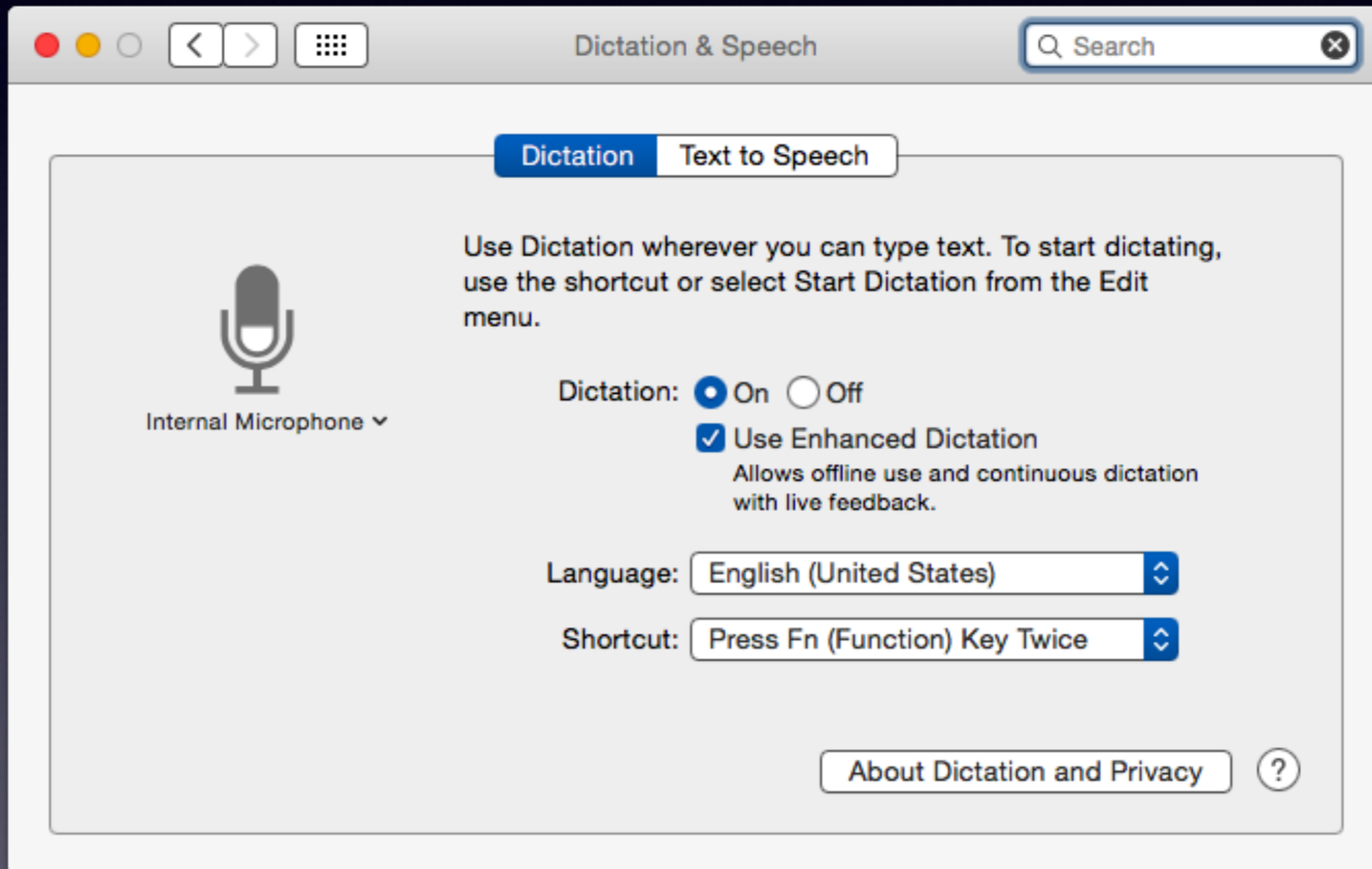
Boot the computer into **Single-user Mode**. At the prompt enter the same command as used above. To restart the computer enter "reboot" at the prompt without quotes.

Using the Mouse to Quit an App

Using Cmd + Tab to see Apps that are Running....

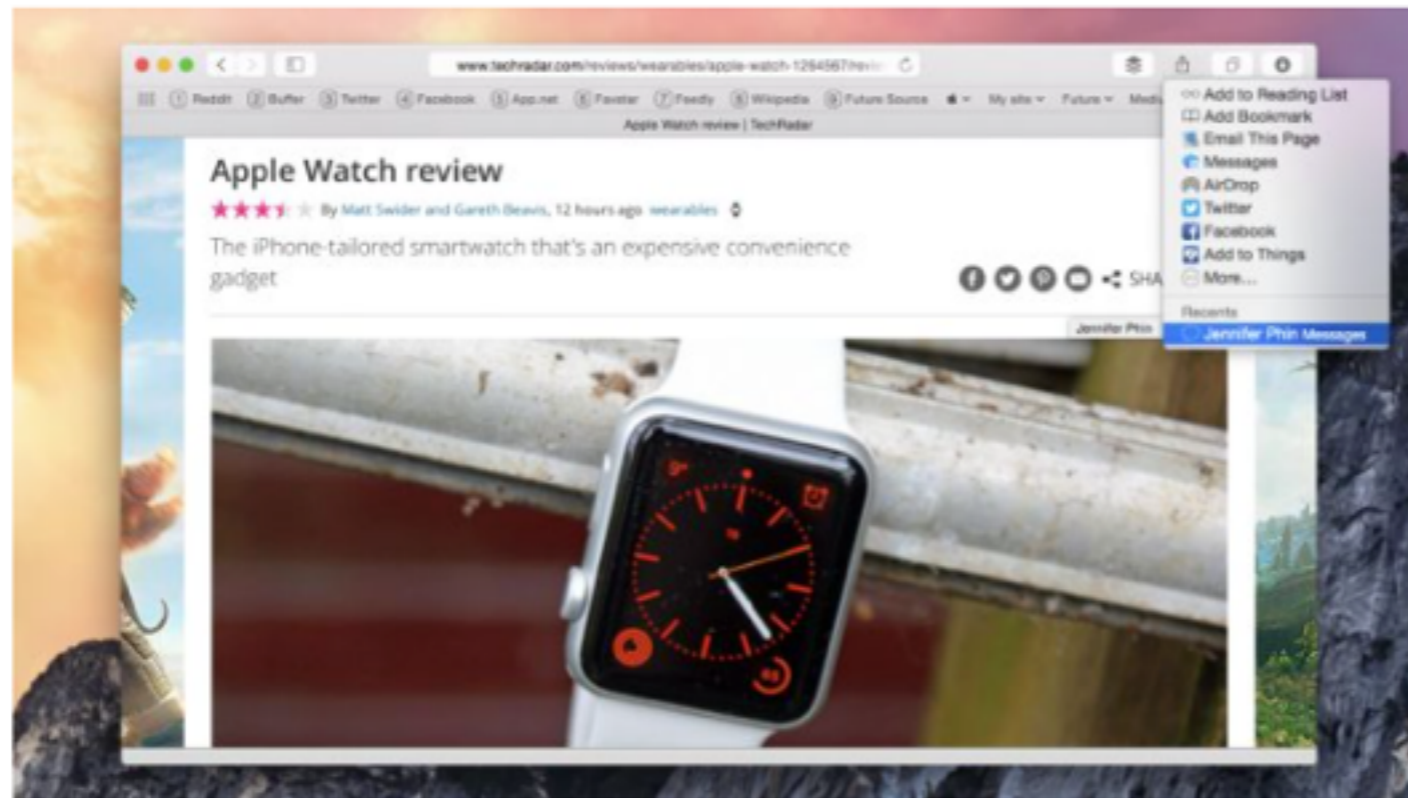


Talk To and Listen to Your Mac!

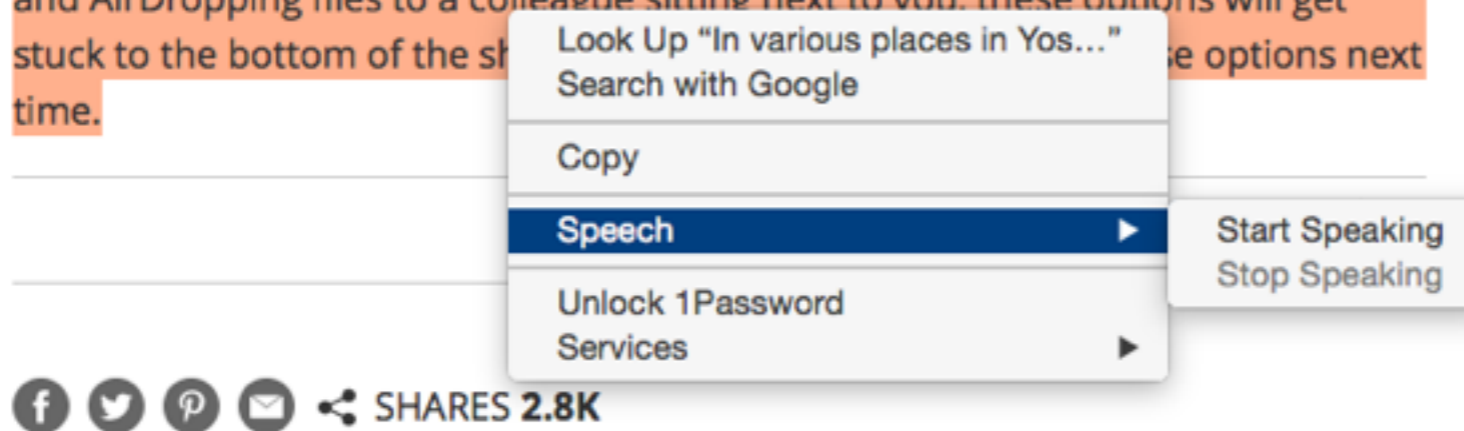


Speak Vs Stop Speaking

8. Share easily with friends



In various places in Yosemite you see the option of sharing things to friends and contacts from a little Share button that looks like an arrow going up out of a box. The best bit, though, is that Yosemite keeps track of how and to whom you most often share stuff, so that if you're in the habit of sharing funny links with a friend and AirDropping files to a colleague sitting next to you, these options will get stuck to the bottom of the share menu.



When you use the mouse to start speaking and stop Speaking

Easter Eggs

Little unknown tricks build into the Operating System

- 1- Open Terminal
- 2- Type emacs
- 3- press Esc key
- 4- press the x key
- 5- then type pong

Calendar History - On this day in history
cat /usr/share/calendar/calendar.history

Hidden Cookie Recipe
open /usr/share/emacs/22.1/etc/COOKIES

5x5
animate
blackbox
bruce
decipher
doctor
dunnet
fortune
gamegrid
gametree
gomoku

handwrite
hanoi
landmark
life
meese
morse
mpuz
pong
snake
solitaire
spook
studly
tetris
yow
zone

List View for iTunes 12.

The screenshot displays the iTunes 12 interface. The top bar shows the current track 'Blessed Be Your Name' by Robin Mark. The sidebar on the left lists various composers, with 'Andrew Tang' selected. The main content area shows the album 'Worship Platinum' by Andrew Tang, released between 2005 and 2006. The album is divided into two discs, each with a list of tracks and their durations. A 'Composers' dropdown menu is open, showing options for Songs, Albums, Artists, Composers (checked), and Genres. The menu also includes an 'Artwork Size' slider and a 'Sort Albums by' dropdown set to 'Title'.

Composers List (Sidebar):

- Al Byron/Paul Evans
- Al Dubin/Harry Warren
- Al Jackson, Jr./Booker T. Jones/Lewis...
- Al Nevins/Artie Dunn/Buck Ram/Morty...
- Alan O'Day/John Stevenson
- Albert Hay Malotte
- Albert Pike/Daniel Decatur Emmett
- Alex North
- Alicia Keys, Norman Harris & Kaseem...
- Allen Reynolds
- Alvaro Carillo
- Alvin "Red" Tyler/Freddy Friday/Allen T...
- Anders Osbourne/Dylan Altman
- Andreas Carlsson/Max Martin
- Andrew Lloyd Webber/Tim Rice
- Andrew Tang**
- Antonio Carlos Jobim/Vinicius De Mor...
- Antonio Reid, Babyface, Daryl Simmons
- Aram Khachaturian
- Arlen/E. Y. "Yip" Harburg
- Arthur Brooks/Jerry Butler/Richard Br...
- Artie Shaw
- Ashley/Blossford

Album Details:

Andrew Tang
2005–2006
1 album, 22 songs • 1 hour, 50 minutes

Worship Platinum • 2006

Disc 1

1	Everyday Hillsong	5:15	7	Cannot Say Enough MercyMe	
2	I Am Free Newsboys	3:54	8	Shout To The Lord Lincoln Brewster	5:45
3	My Jesus Todd Agnew	5:49	9	Indescribable Laura Story	4:29
4	Cry Out To Jesus Third Day	4:41	10	God Will Lift Up Your Head Jars Of Clay	4:22
5	Welcome Home (You) Brian Littrell	3:05	11	I Will Stand For You Tree63	3:42

Disc 2

1	Days Of Elijah Twila Paris	4:10	7	Arise Don Moen	6:01
2	Above All Michael W. Smith	4:21	8	Lifesong Casting Crowns	5:13
3	You Are God Alone Phillips, Craig & Dean	4:13	9	Made Me Glad Hillsong	5:54
4	Friend Of God Israel & New Breed	6:24	10	Awesome In This Place Natalie Grant	4:40
5	Rescue NewSong	7:34	11	Your Name Kathryn Scott;Paul Baloche	5:39
6	Glorious Martha Munizzi	5:58			

Composers Dropdown Menu:

- Songs
- Albums
- Artists
- Composers** ✓
- Genres

Artwork Size: [Slider]
Sort Albums by: Title

Use The iTunes U

The screenshot displays the iTunes Store interface with search results for 'John Adams'. The top navigation bar includes playback controls, a search bar with 'john adams' entered, and user information for 'Tom'. Below the navigation bar, there are tabs for 'My Music', 'Playlists', 'For You', 'New', 'Radio', 'Connect', and 'iTunes Store'. The main content area is divided into three sections: Music, Movies, and Books. The Music section shows a list of tracks from the album 'Selected Letters of John Adams to Abigail Ada' by John Adams, including 'Christian Zeal and Activity', 'Shaker Loops: III. Loops and Verses', and 'Shaker Loops: IV. A Final Shaking'. The Movies section features a grid of movie covers such as 'Love Me', 'Octopussy', 'Trouble with the Curve', 'Breakfast At Tiffany's', 'Mercenaries', 'Leap Year', and 'Underdog'. The Books section displays a grid of book covers, including 'John Adams' by David McCullough, 'The Wealth of Nations' by John Adams, 'State of the Union Address' by John Adams, 'A Collection of State-Papers...', 'Familiar Letters of John Adams and His Wife Abigail Adams, During the Revolution', 'John Adams' by Jan Adkins, and 'Works of John Adams' by John Adams. The Audiobooks section shows a grid of audiobook covers, including 'John Adams' by David McCullough, 'John Adams (Unabridged)' by David McCullough, 'John Adams (Unabridged)' by John Patrick Diggins, 'John Adams' Last Address (Unabridged)' by John Adams, 'John Adams: The Founding Fathers...' by Encyclopaedia Britannica, 'Inventing a Nation: Washington, Adams...' by Gore Vidal, and 'Union 18' by A. J. Lang.

Music

Track Number	Track Name	Artist	Album	Duration	Price
8	Christian Zeal and Activity	John Adams, Edo de Waart & San Francisco...	Adams, John: The Chairman Dances	10:06	Album Only
9	Shaker Loops: III. Loops and Verses	John Adams & The Orchestra Of St. Luke's	John Adams: Violin Concerto, Shaker Loops	6:54	\$0.99
10	Shaker Loops: IV. A Final Shaking	John Adams & The Orchestra Of St. Luke's	John Adams: Violin Concerto, Shaker Loops	3:56	\$0.99

Movies

Movie Title	Genre
Love Me	Documentary
Octopussy	Action & Adventure
Trouble with the Curve	Drama
Breakfast At Tiffany's	Romance
Mercenaries	Thriller
Leap Year	Romance
Underdog	Kids & Family

Books

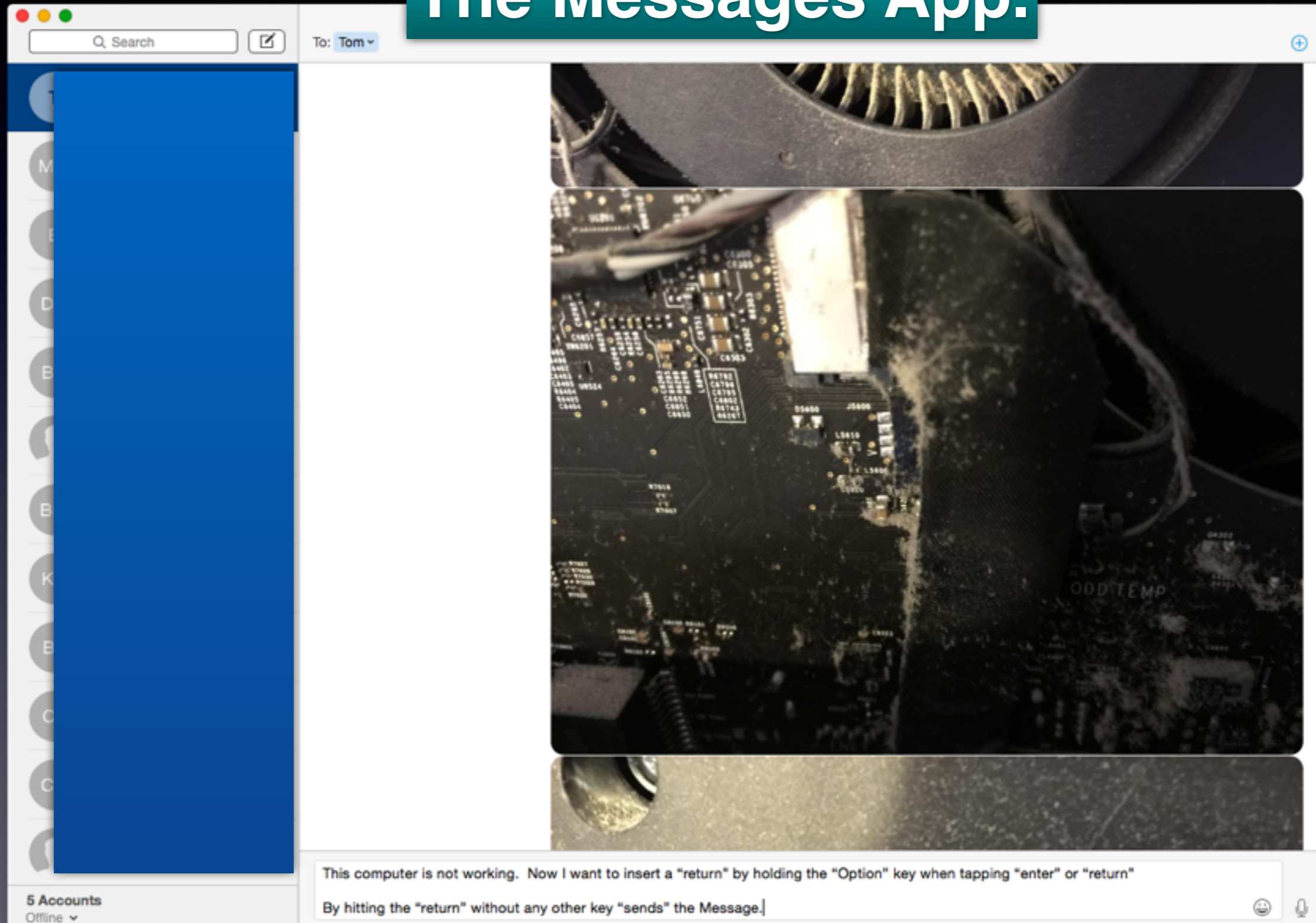
Book Title	Author	Price
John Adams	David McCullough	\$12.99
The Wealth of Nations	John Adams	\$2.99
State of the Union Address	John Adams	Get
A Collection of State-Papers, Relative to the First Acknowledgment of the Sovereignty of the United States of America	John Adams	Get
Familiar Letters of John Adams and His Wife Abigail Adams, During the Revolution	John Adams	\$0.99
John Adams	Jan Adkins	\$9.99
Works of John Adams	John Adams	\$2.99

Audiobooks

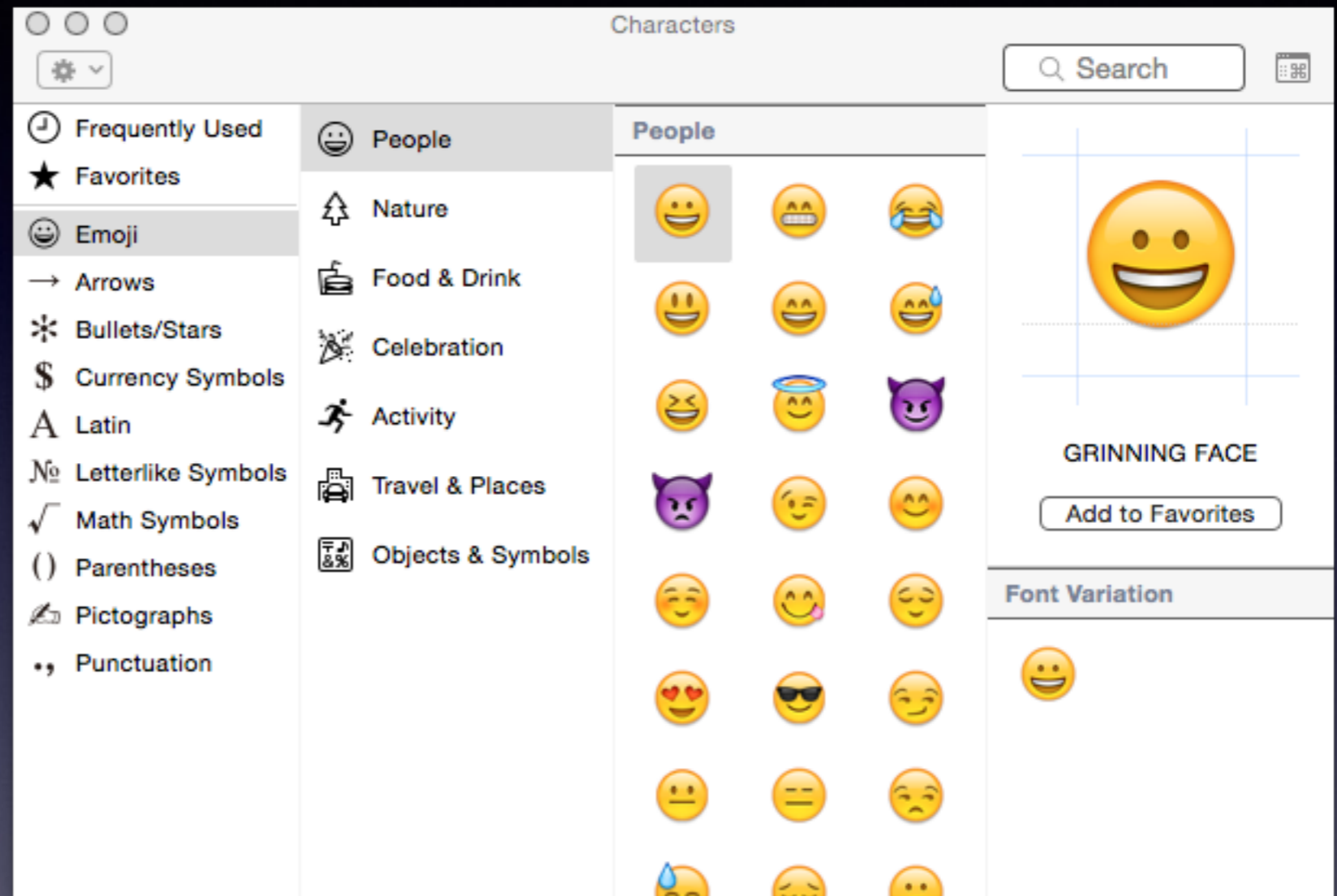
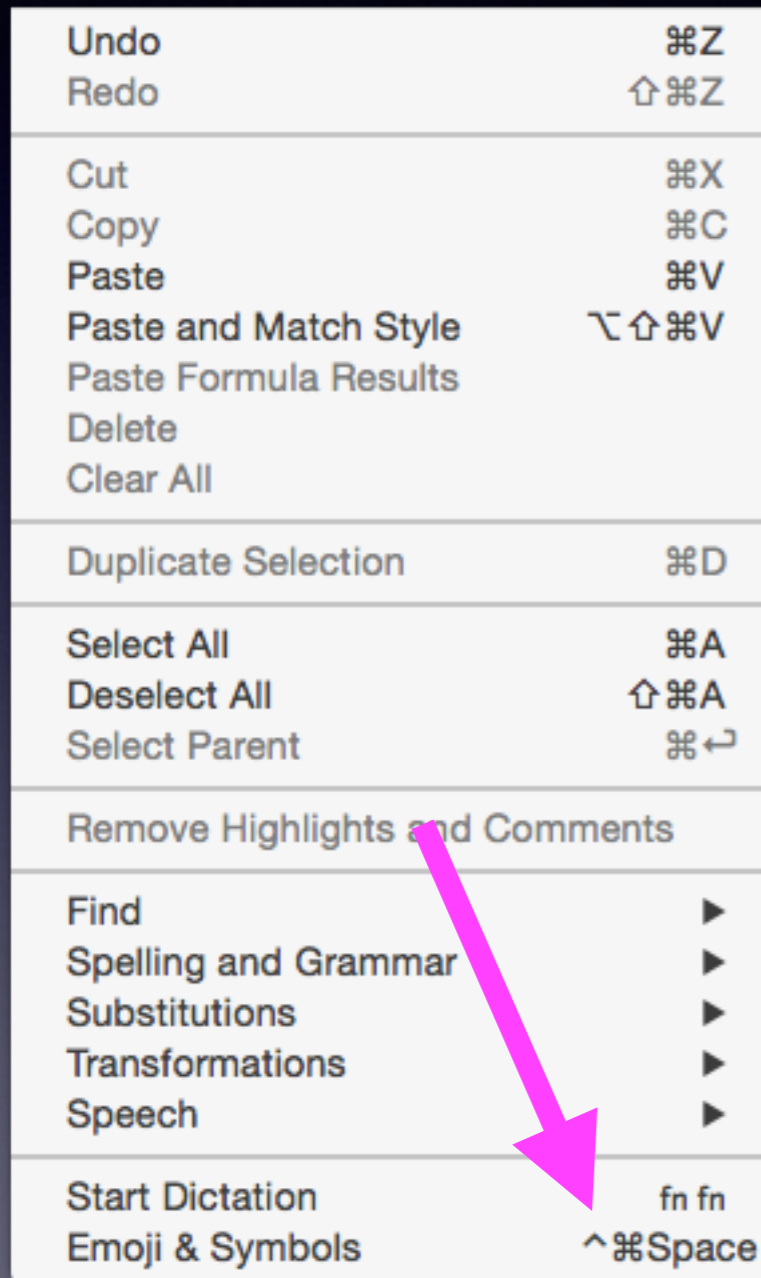
Audiobook Title	Author	Price
John Adams	David McCullough	\$19.95
John Adams (Unabridged)	David McCullough	\$59.95
John Adams (Unabridged)	John Patrick Diggins	\$15.95
John Adams' Last Address (Unabridged)	John Adams	\$4.95
John Adams: The Founding Fathers...	Encyclopaedia Britannica	\$0.95
Inventing a Nation: Washington, Adams...	Gore Vidal	\$14.95
Union 18	A. J. Lang	\$23.95

Adding a Return Before Sending a Text... “Option”

The Messages App.



Type Exotic Characters



Go to any typing app
and go to "edit"

Option + Cmd + Spacebar
Opens Characters.