



**Would
You
Kindly**



**Turn on Do Not Disturb
And
Turn Off Your Ringer?**

Mac Basics



For

April 21, 2016

Web Site

tommillermachelp.com

The screenshot shows a web browser displaying the website www.tommillermachelp.com. The page title is "iPhone and iPad Basics for January 25 and 28, 2016". The header includes the site name "Tom Miller Mac Help" with the tagline "Helping individuals with Apple devices!", a phone number "325-518-6662", and the address "Abilene TX 79603" and email "tdmill@me.com". A navigation menu includes "Home", "About Me", "Contact Me", and "Blog".

The main content area features a search bar, a "Recent Posts" sidebar, and an "Archives" sidebar. The "Recent Posts" sidebar lists several articles, with the top one being the current page. The "Archives" sidebar lists months from January 2016 back to May 2013.

The main content area contains three images: an iPhone and its box, three Apple Watches, and an iPad. Below the images, there is a paragraph: "You can view the slides presented at the Mockingbird Branch of the Abilene Public Library on January 25th and 28th, 2016 by clicking on the **Blue** link below." Below this paragraph is a blue link: [iPhone iPad Basics Jan 25 and 28, 2016](#). At the bottom of the main content area is a purple box with the text "Mac Help Tom Miller tdmill@me.com 325-518-6662".

A large pink arrow points from the bottom left towards the "Recent Posts" sidebar, highlighting the link to the current page.

Contact Info.

Email or text is the best way to reach me!



There are no stupid [or dumb] questions!
We learn by “asking!”

I frequently am asked:

The Big Question!

**How much do you, Barbara, Bill and Bob make
and who pays you?**

Volunteer [without any payment.]

**We love these devices
and
want others to enjoy using them!**

My Business!

***Tech support for iPhone & iPad
and
Repair Mac Computers.**

***Volunteering with iPhone and Mac Classes.**

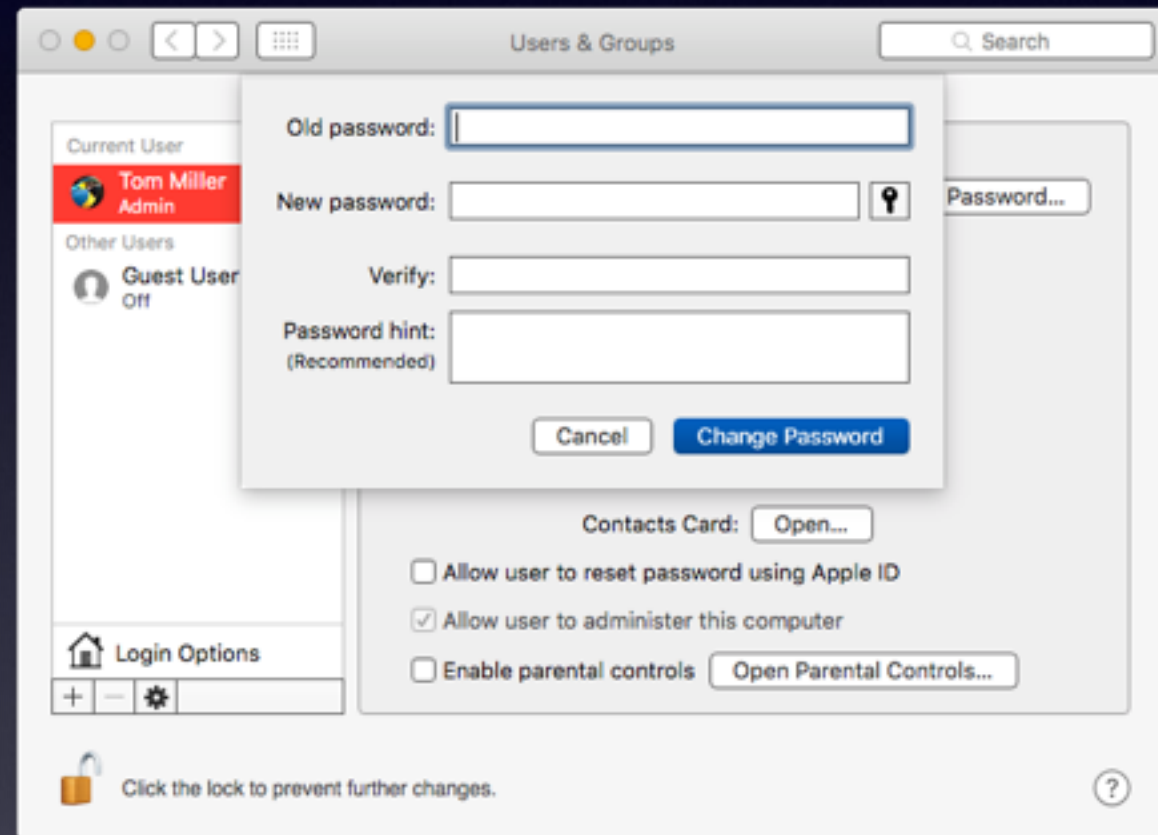
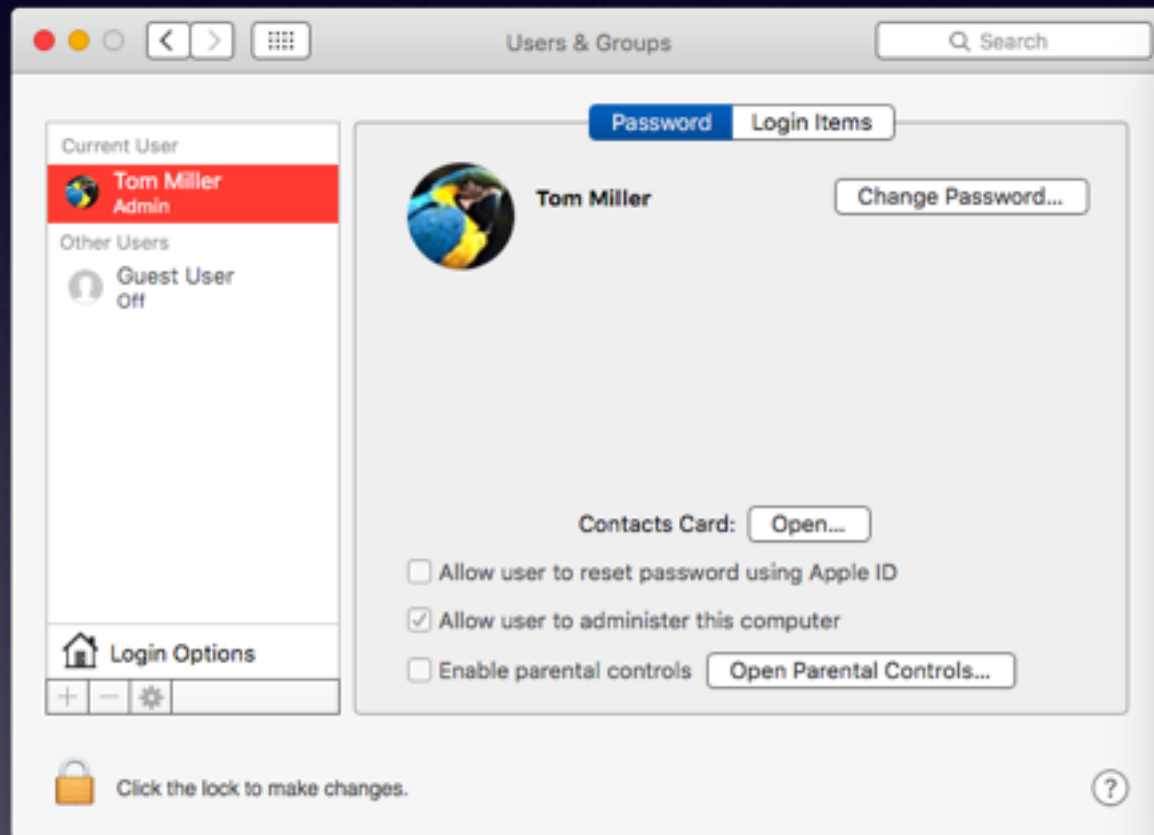
***Recycle iPhone and computers:
Noah Project and Goodwill**

Should I Lock My Computer With A Password?

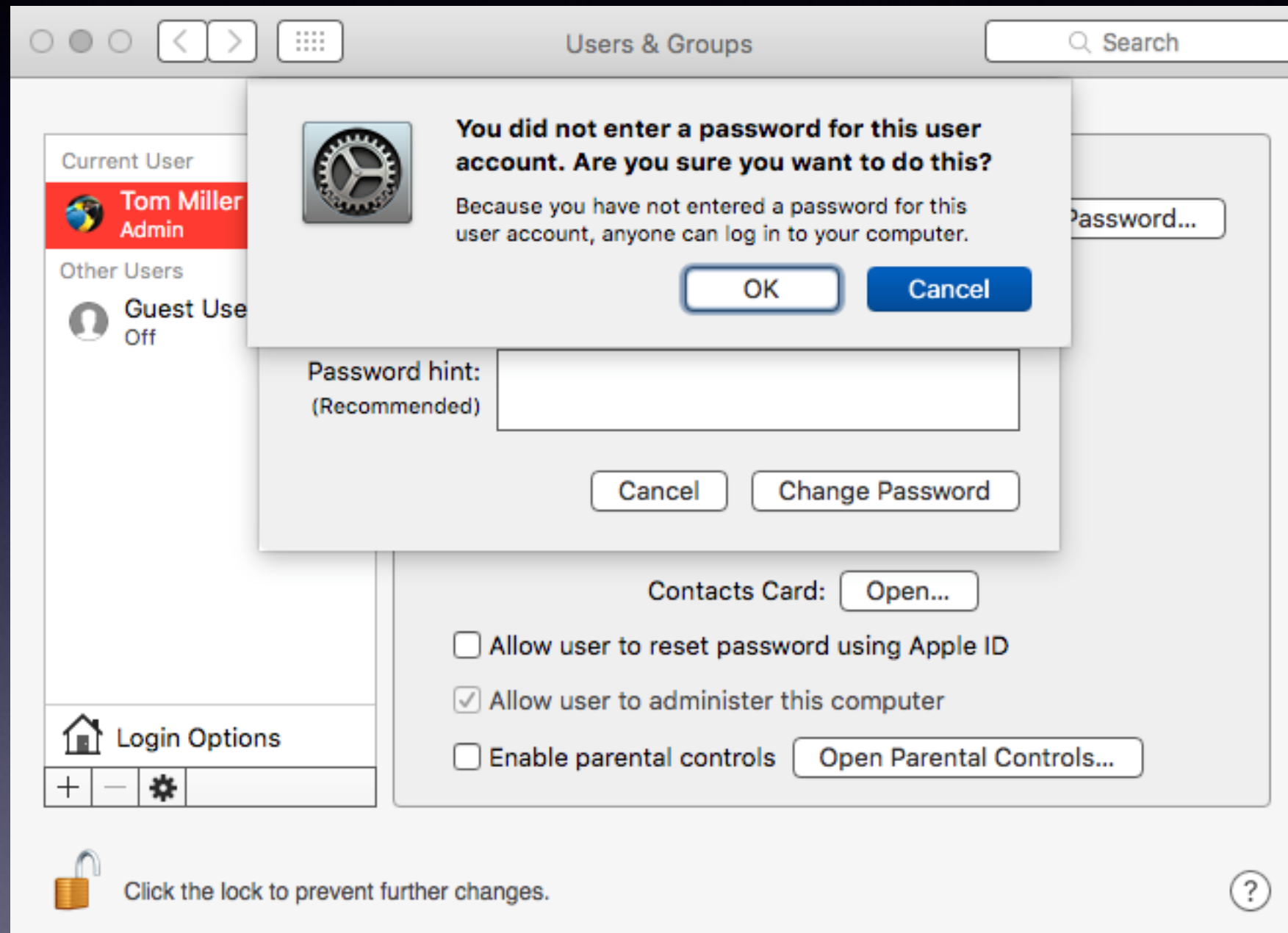
**Theft is up. Personal information is on your computer!
The biggest lie: I don't have anything on my computer!**

- *Two calls about unlocking a stolen computer: Canton**
- *It is the easiest way to prove the computer is yours.**
 - *Email and Facebook: a “complete” dossier.**
 - *Information about your location. Contacts**
 - *Information about family and friends. Contacts.**
 - *Documents you have created. Medical, etc.**
 - *Notes which may contain passwords to accounts.**

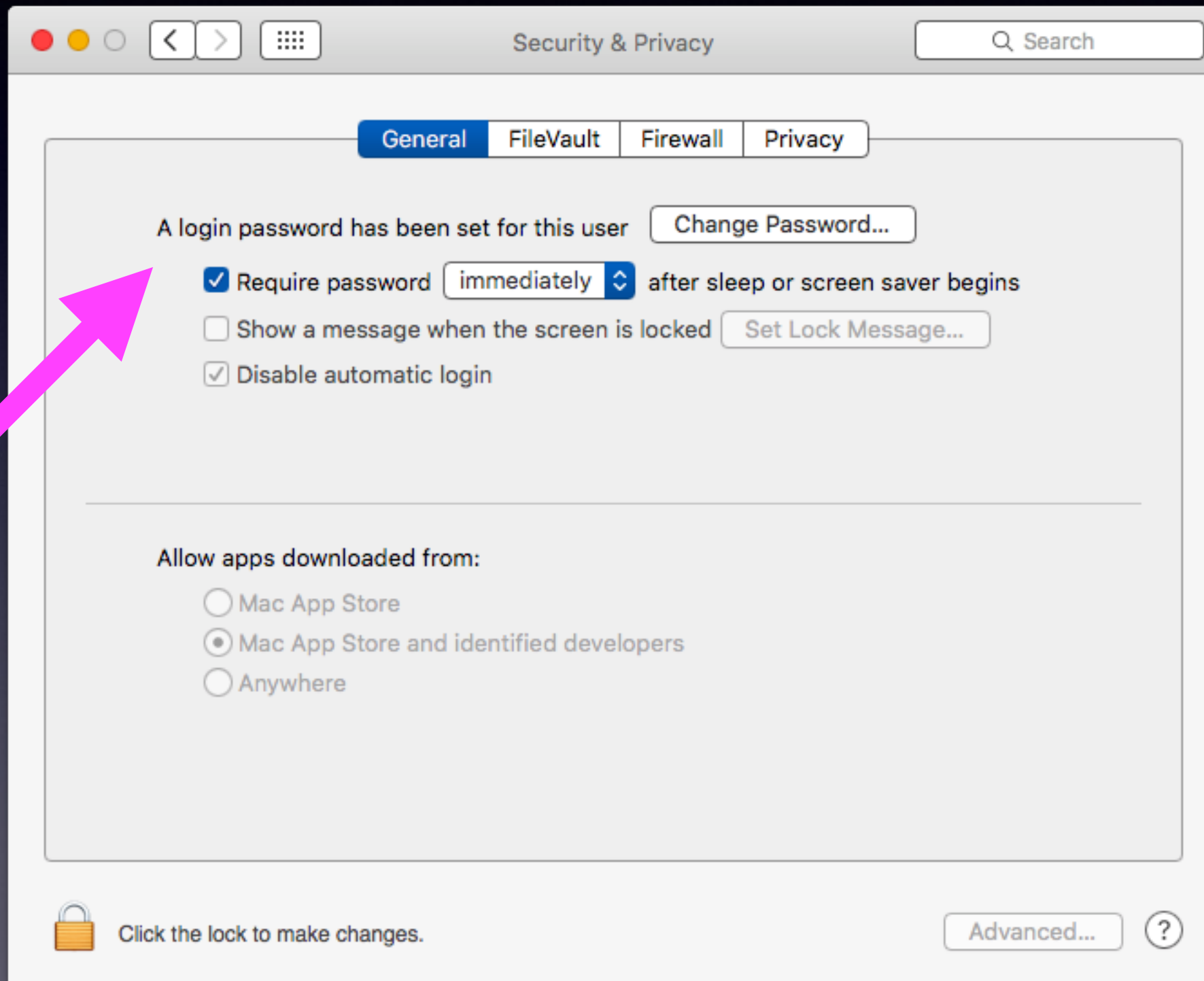
Add A Password To Your Computer! or Remove or Change a Password



What If I Don't Want a Password?

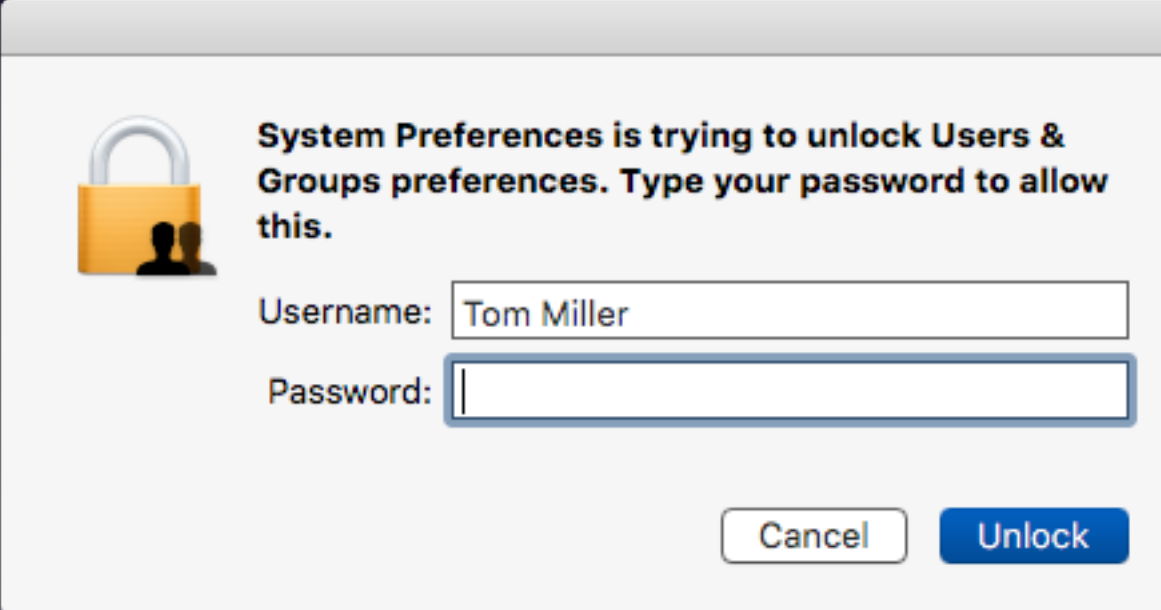


Can I Have A Password And Not Use It?



Can I Have A Password And Not Use It But When I Change Something or Add Something...

The computer asks for the Admin password!
“Type your password to allow this.”



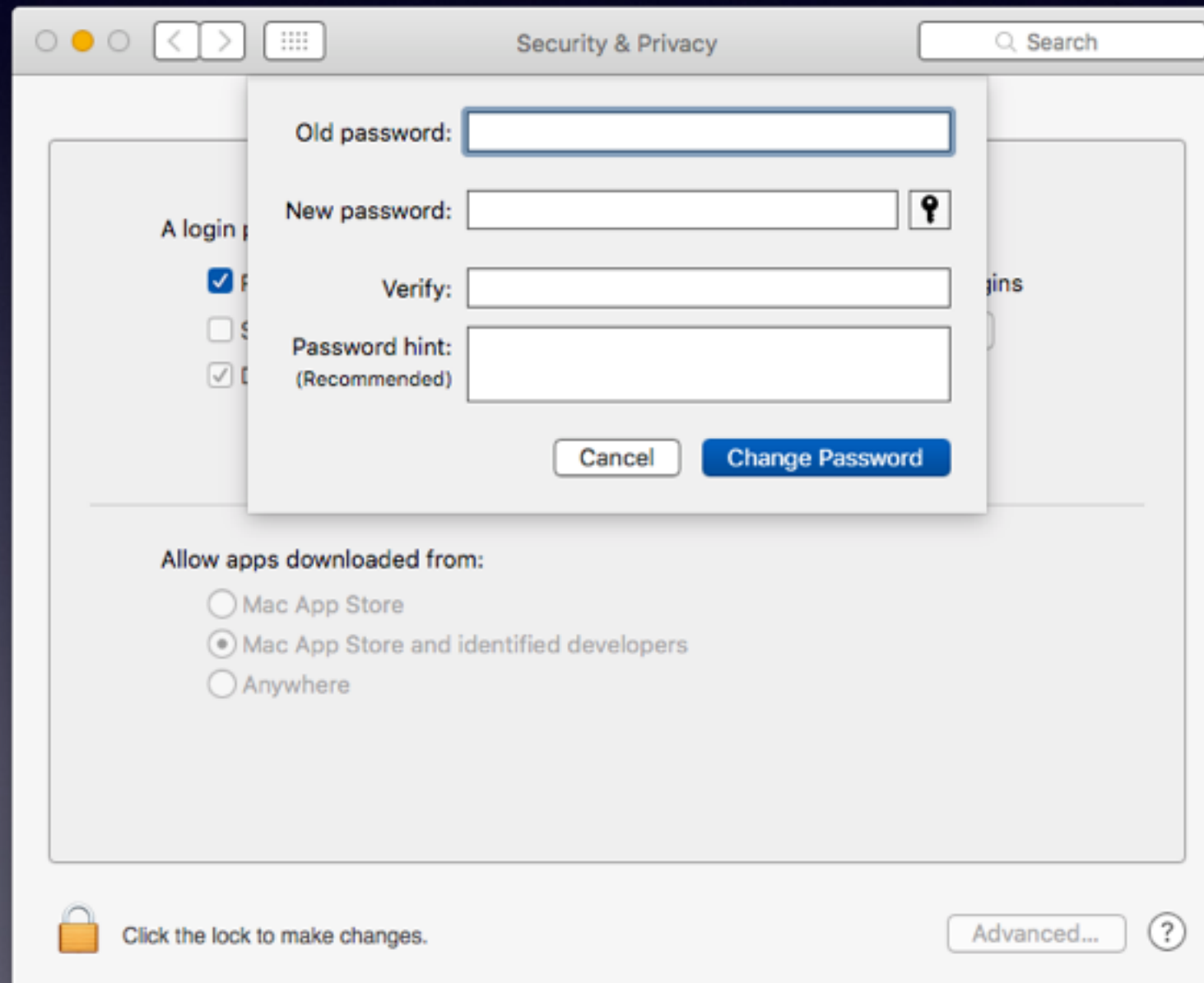
The image shows a macOS-style dialog box for authentication. On the left is a yellow padlock icon with a silhouette of two people. To the right of the icon, the text reads: "System Preferences is trying to unlock Users & Groups preferences. Type your password to allow this." Below this text are two input fields: "Username:" with the text "Tom Miller" and "Password:" which is currently empty. At the bottom right of the dialog are two buttons: "Cancel" and "Unlock".

System Preferences is trying to unlock Users & Groups preferences. Type your password to allow this.

Username:

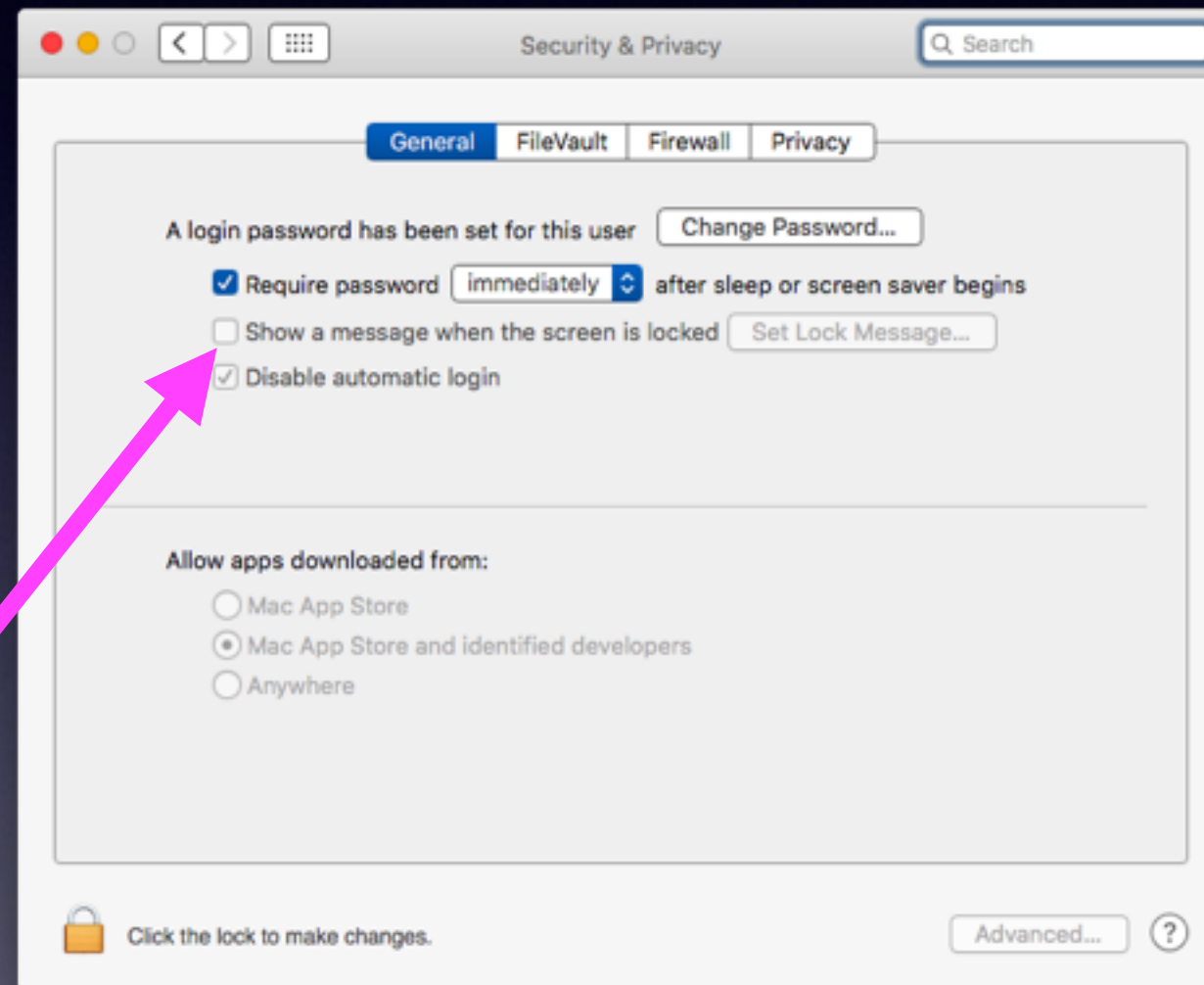
Password:

Set Up Password Hint



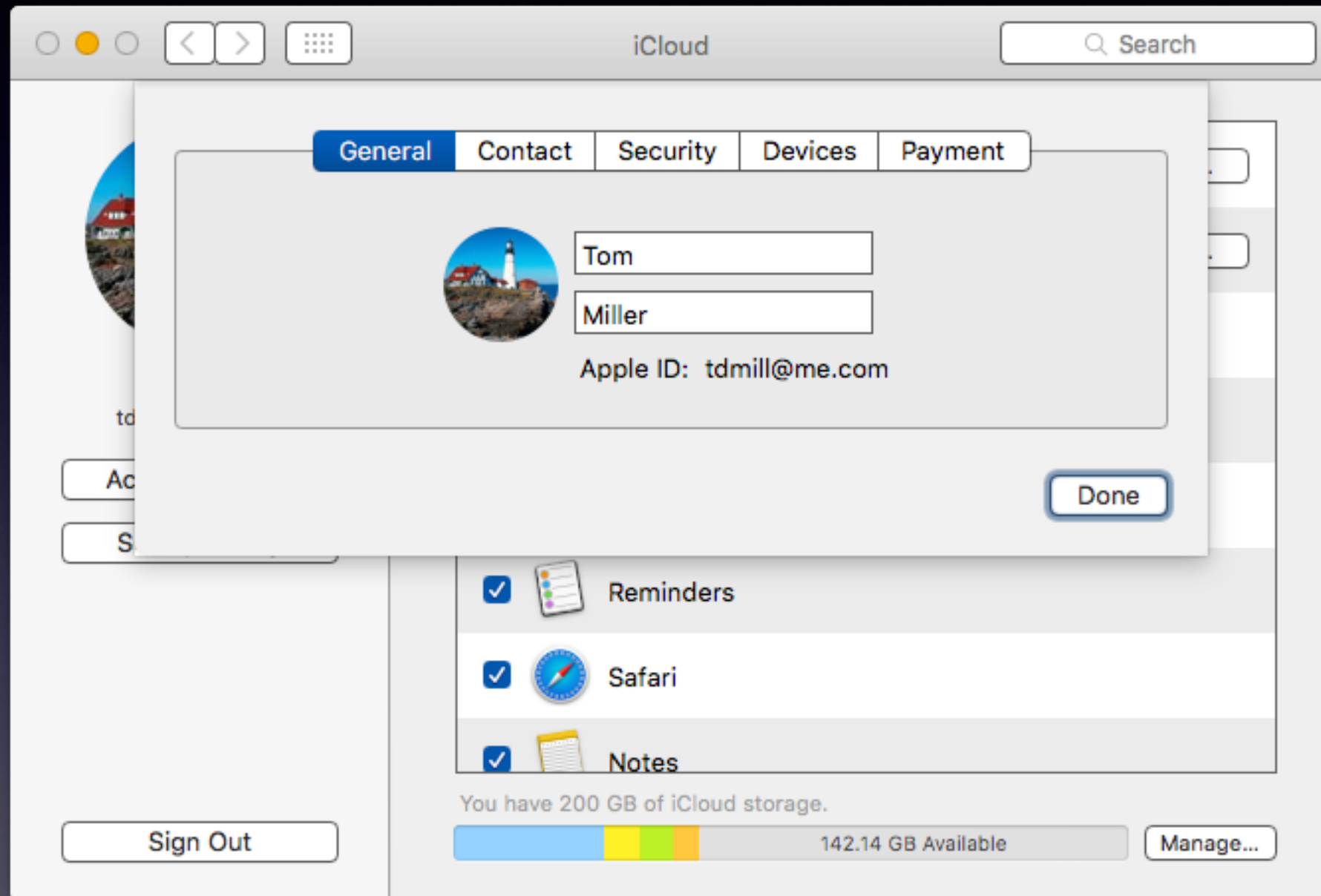
Add A Message To The Lock Screen

I will provide a \$500 reward for the return of this computer.
Thank you. tdmill@me.com 325-518-6662

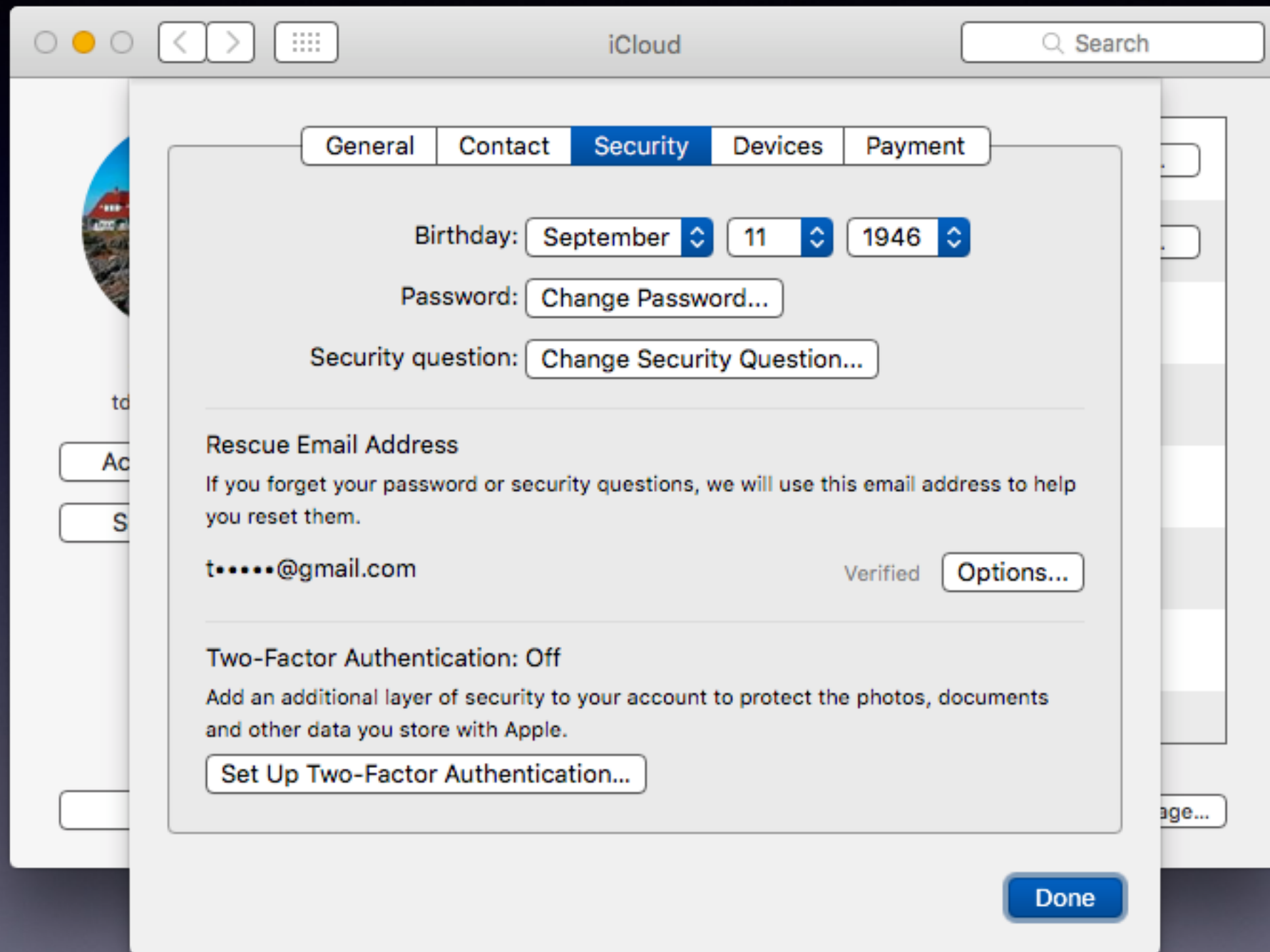


You are using a computer that is being monitored by the FBI and Homeland Security. An app has been installed which allows the camera and recording to be hidden. Beware; a video recording is being transmitted now!

iCloud Security Code



iCloud Security Code *Cont.*



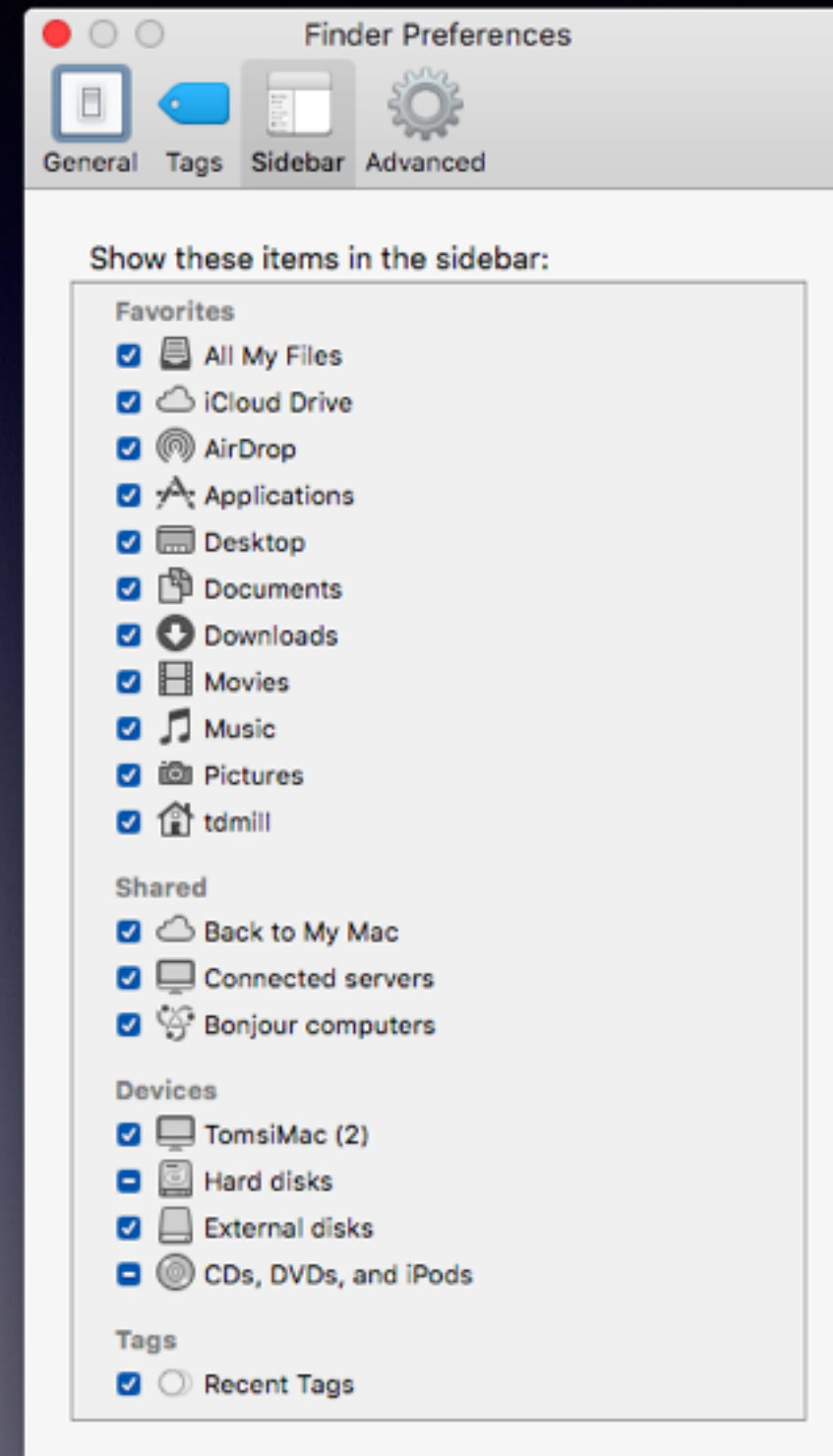
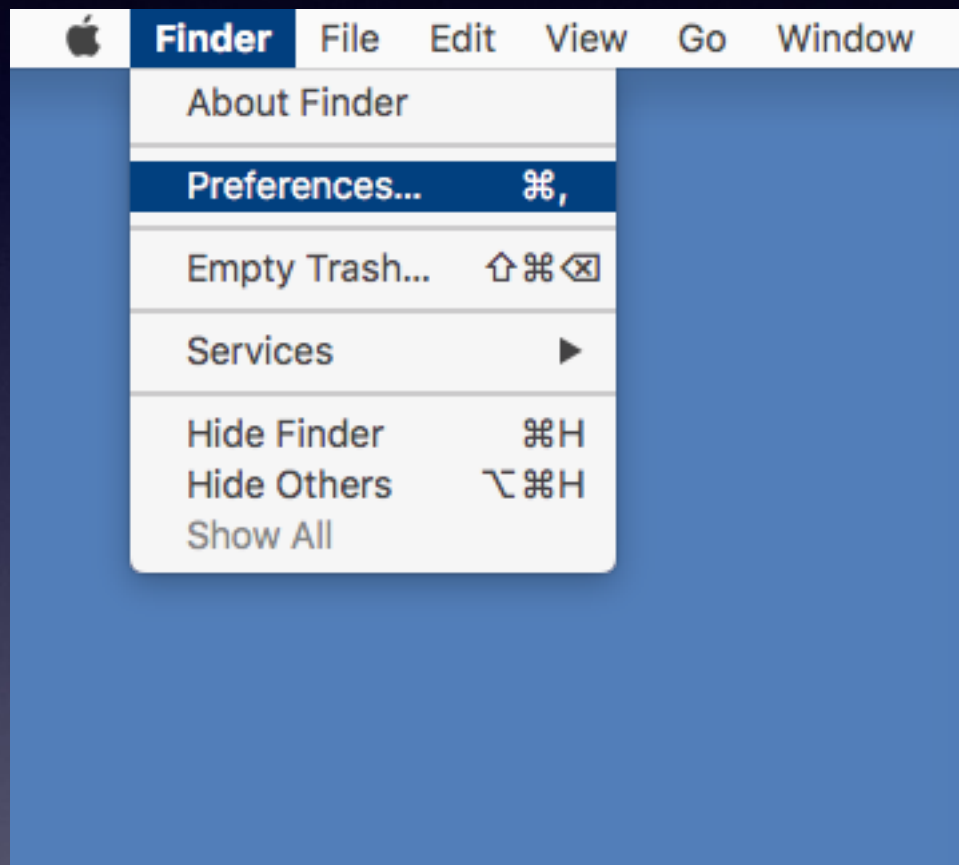
Adding a Frequently Used Image to the Dock

Add a frequently used file to the Dock.

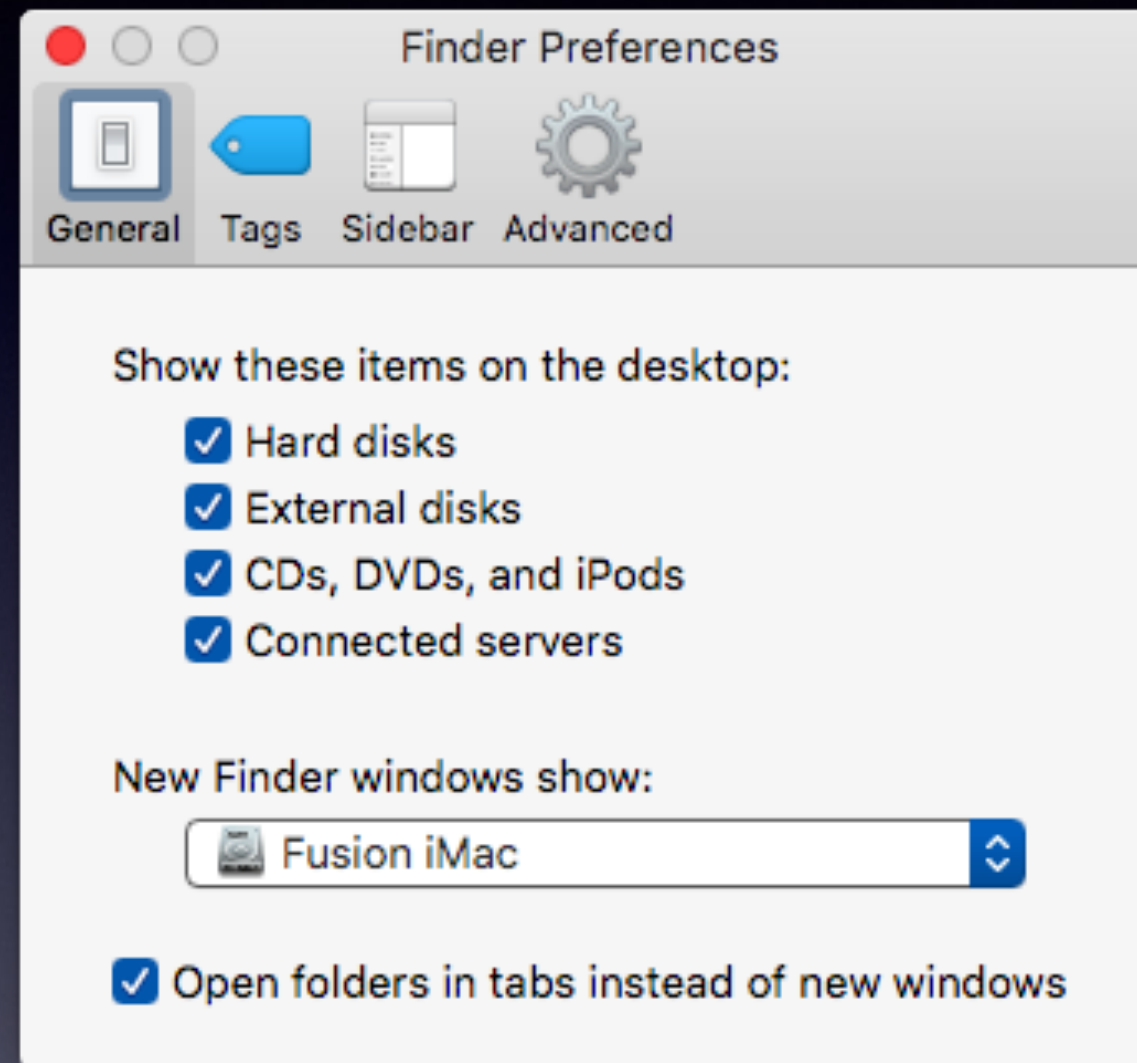


Notice the line on the dock!

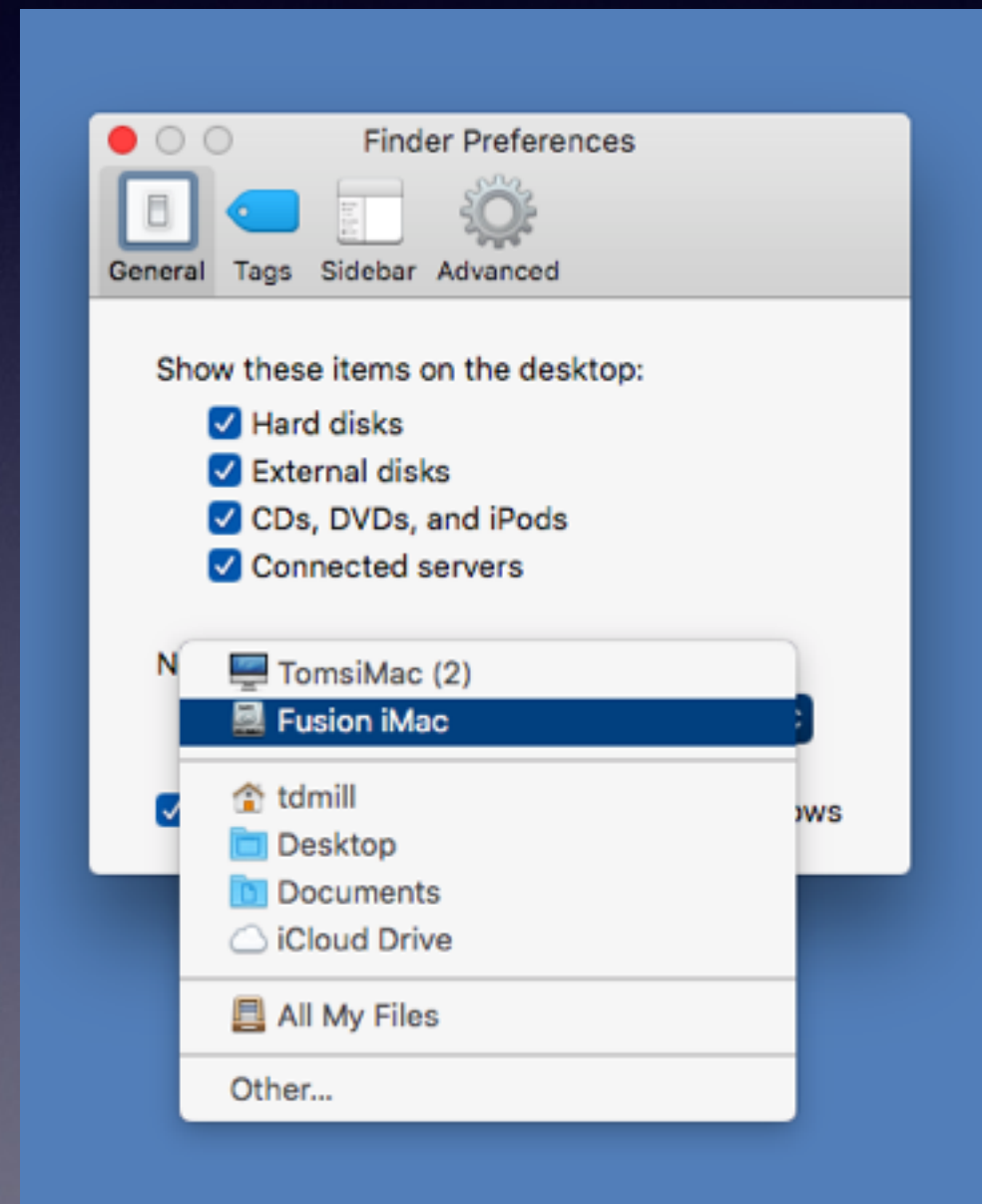
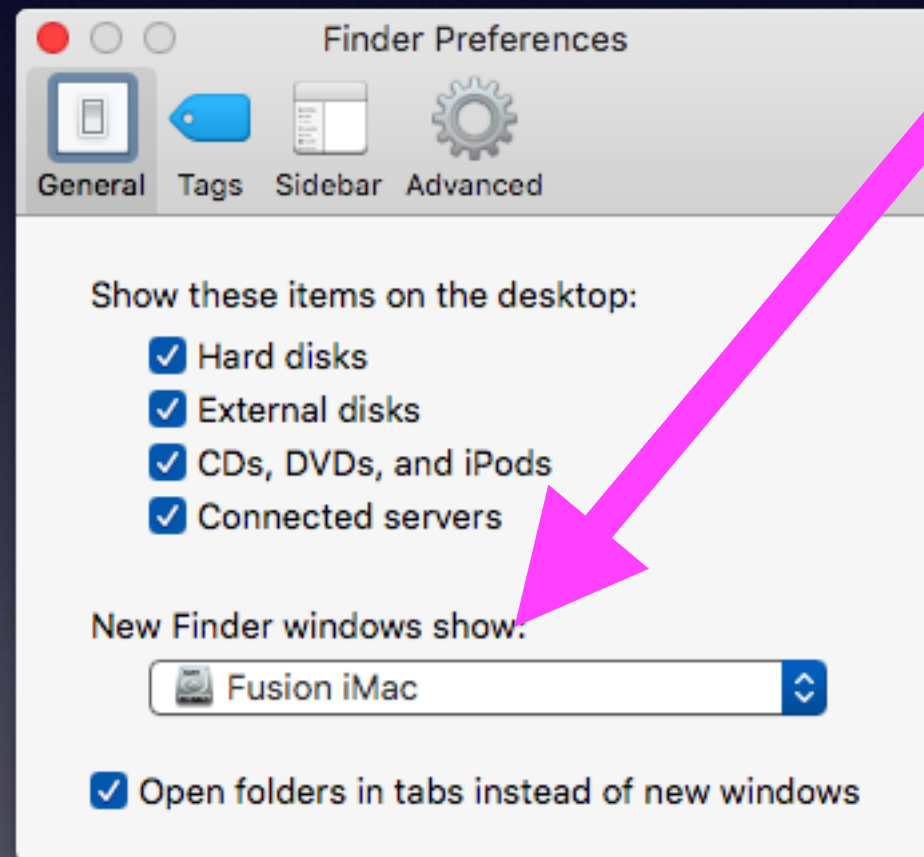
Use The Finder Prefs To Display Everything.



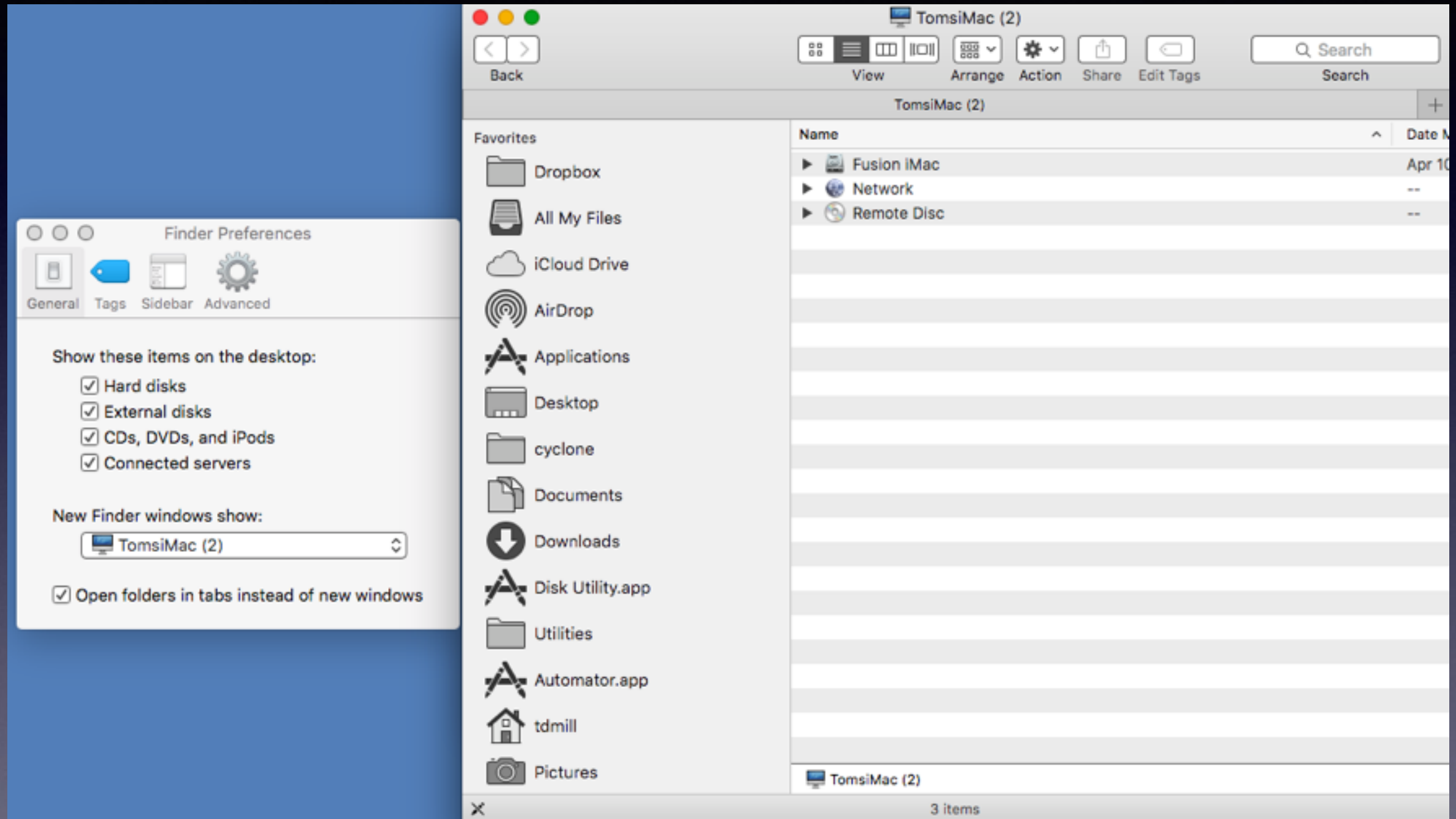
What Is Displayed On Desktop?



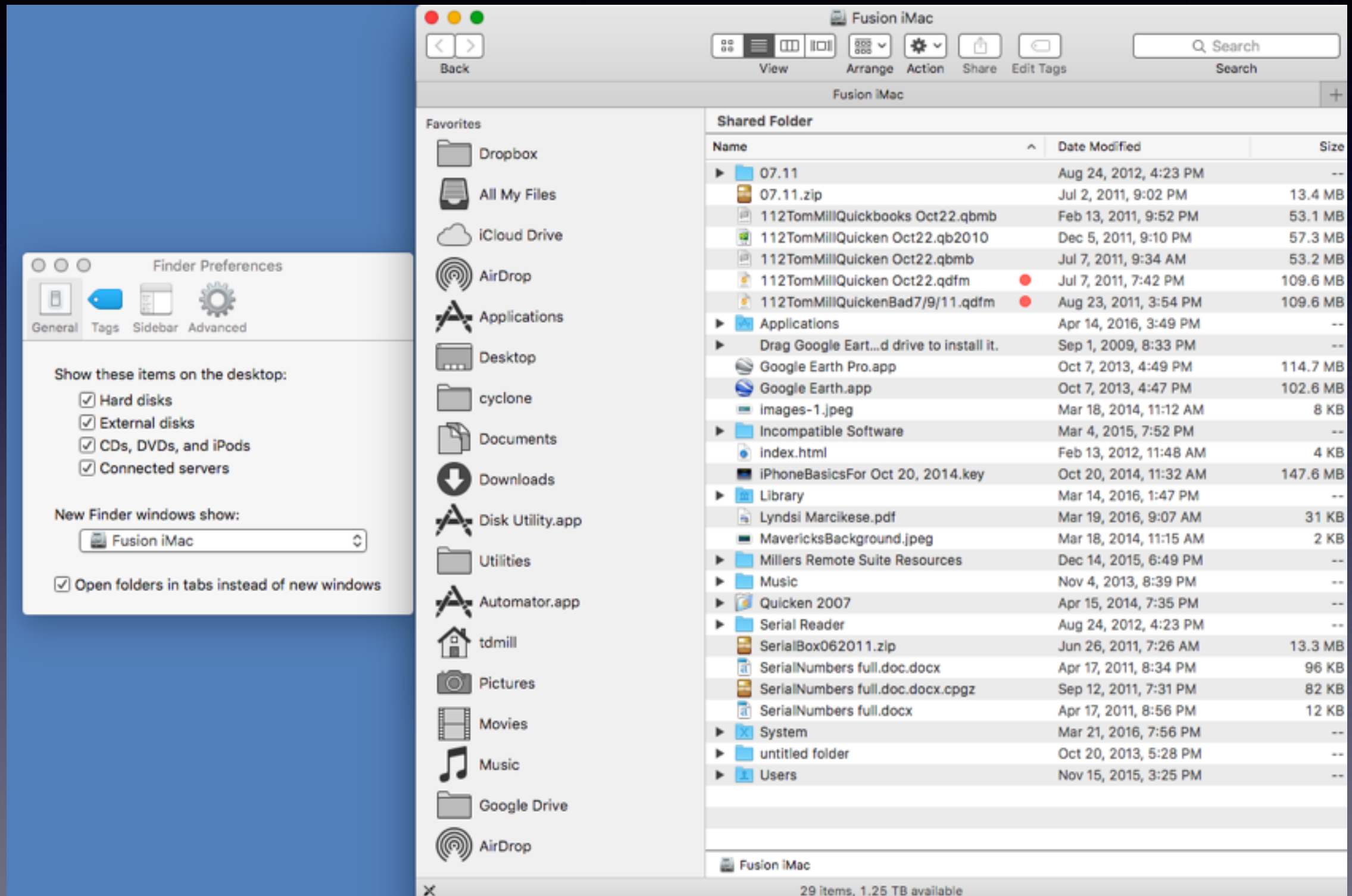
What Will I See When I Go To the “Finder



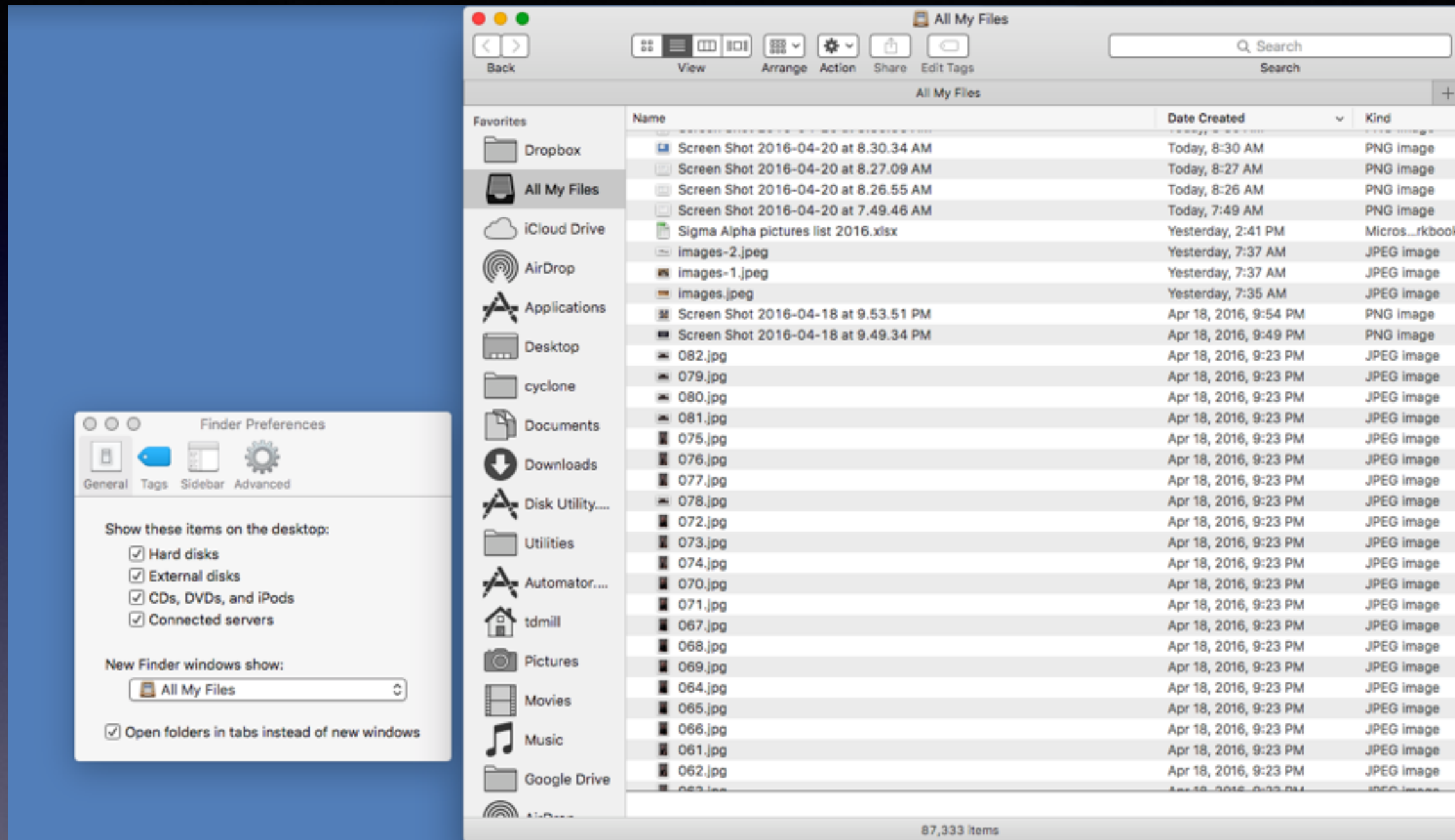
New Finder Shows “iMac”



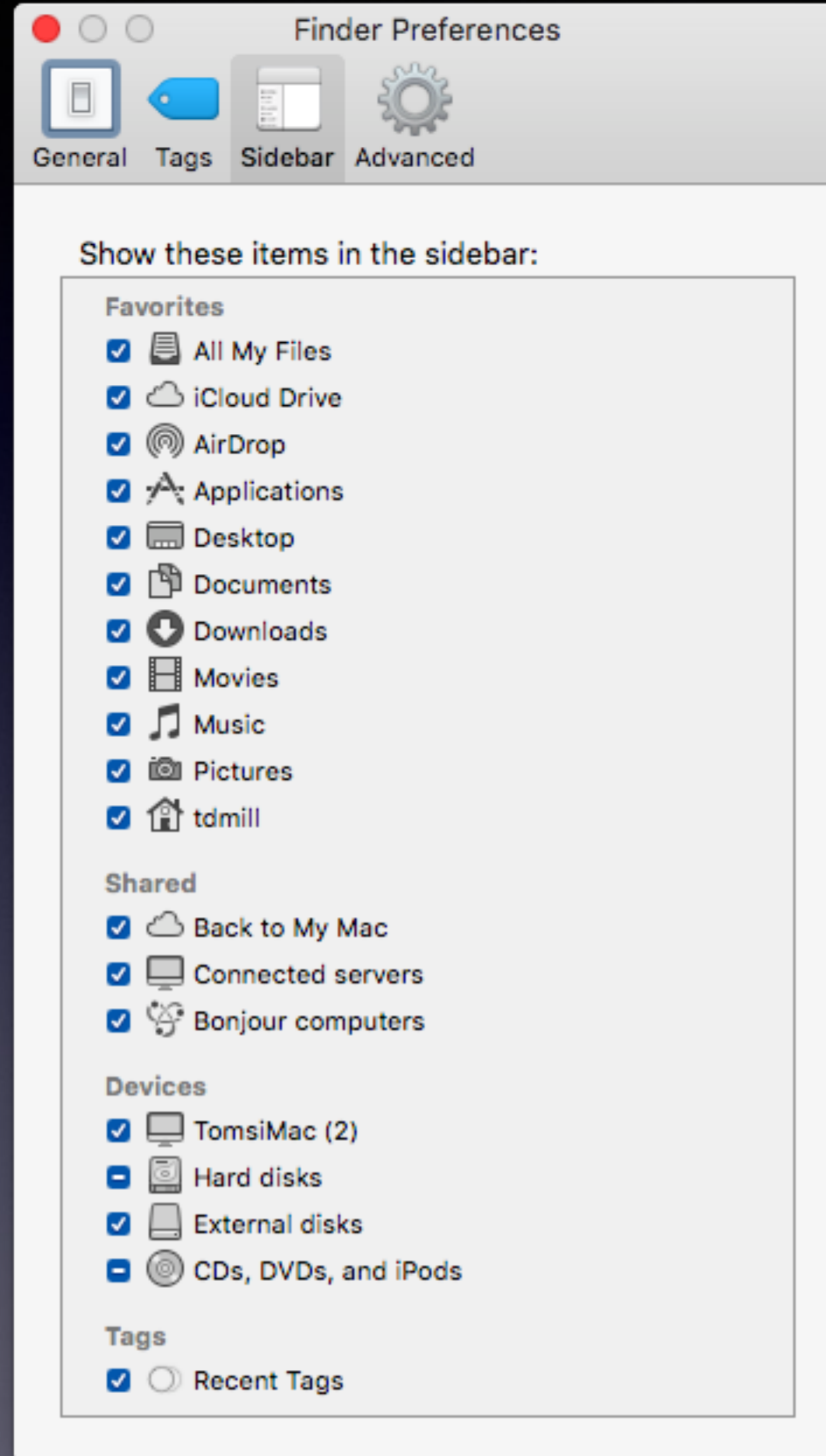
New Finder Shows My “Hard Drive”



New Finder Shows “All My Files”



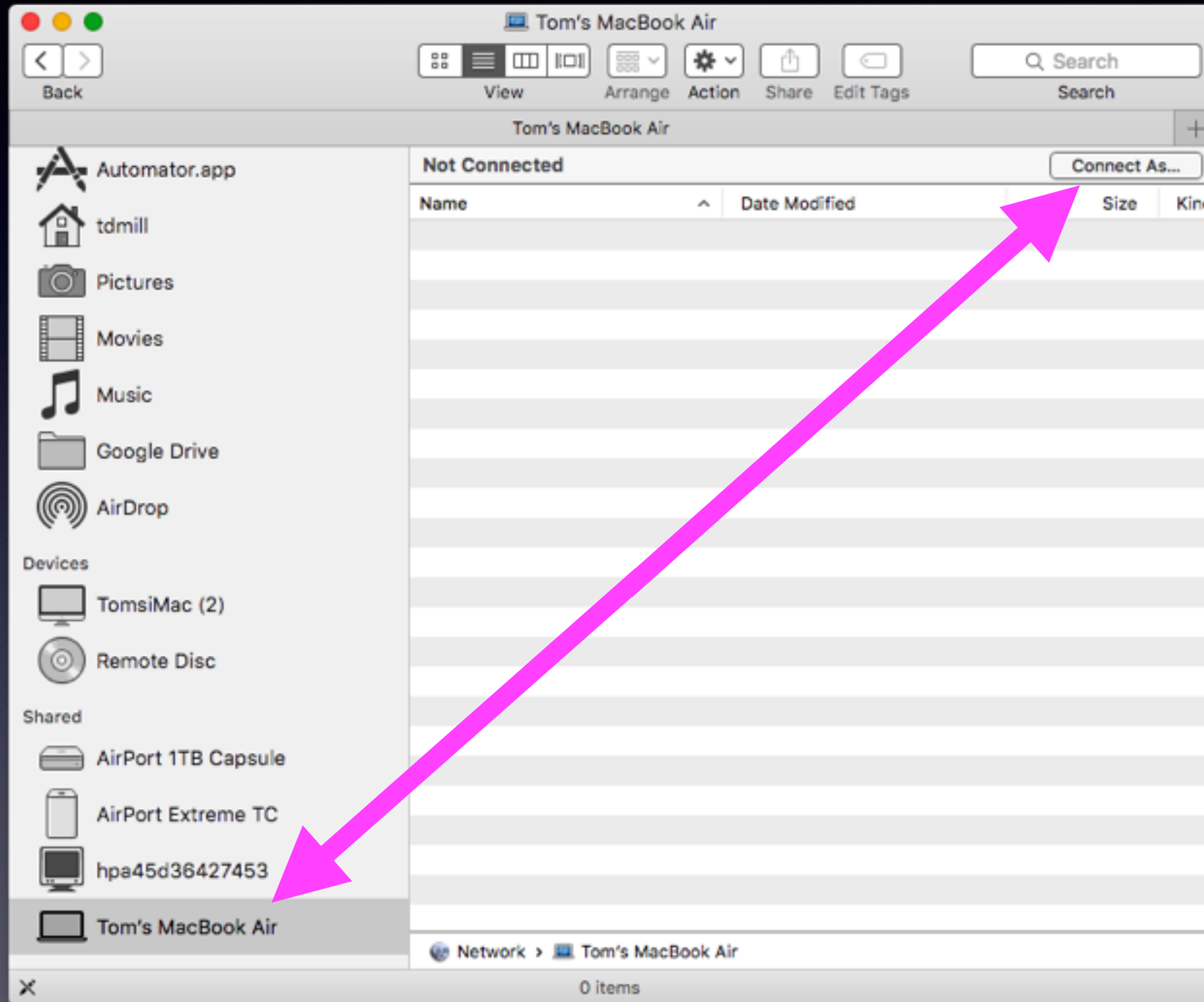
What Is Displayed On My Sidebar?

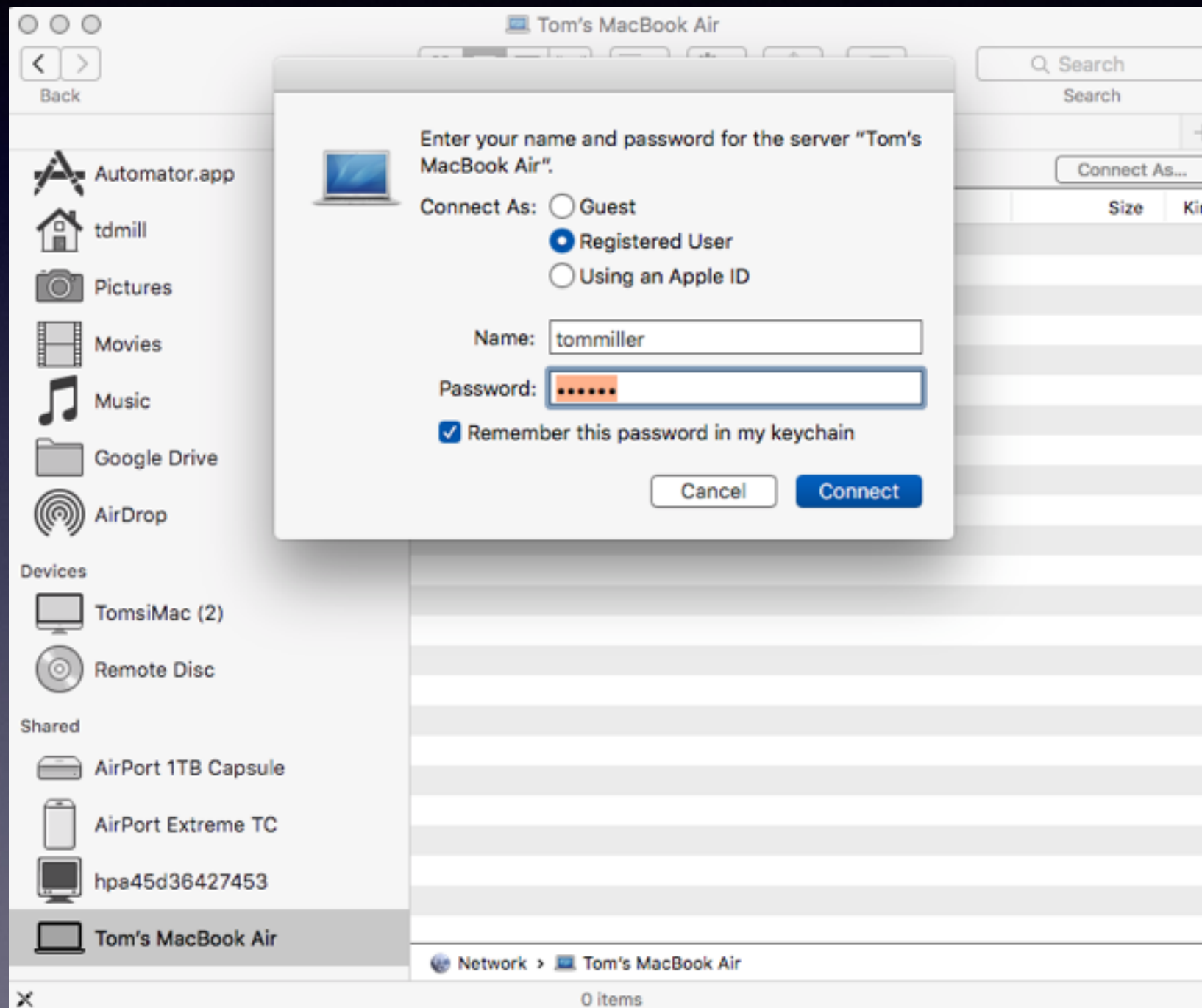


Frequently asked question:

Where is my “Applications” Folder?

Connect Two Macs Connect Laptop to Desktop.

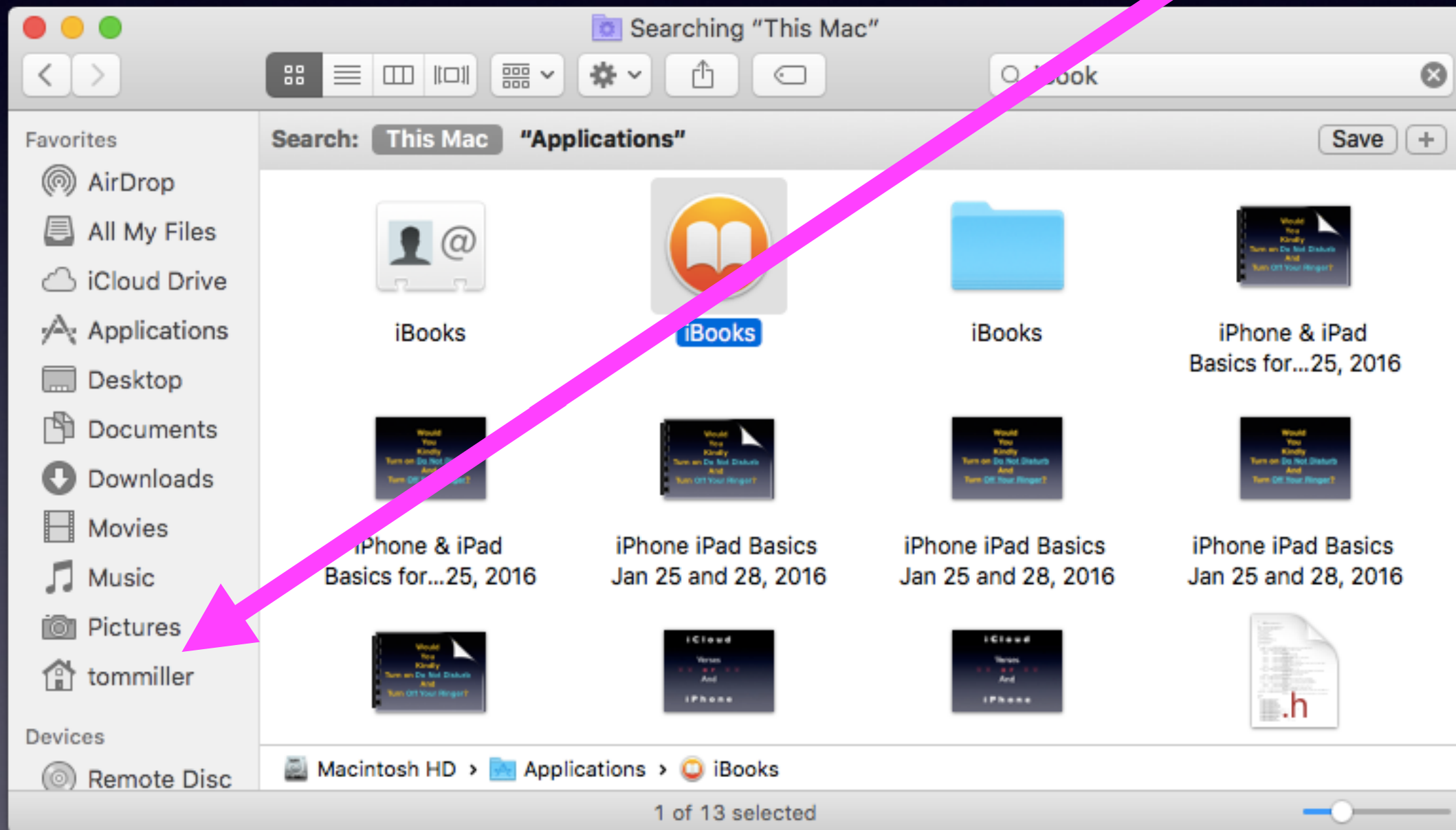




How Do I Know What To Type To Connect To!

To Connect To!

Macs connect to "Home Folders"



Sharing Data Among Devices

AirDrop fast and easy!

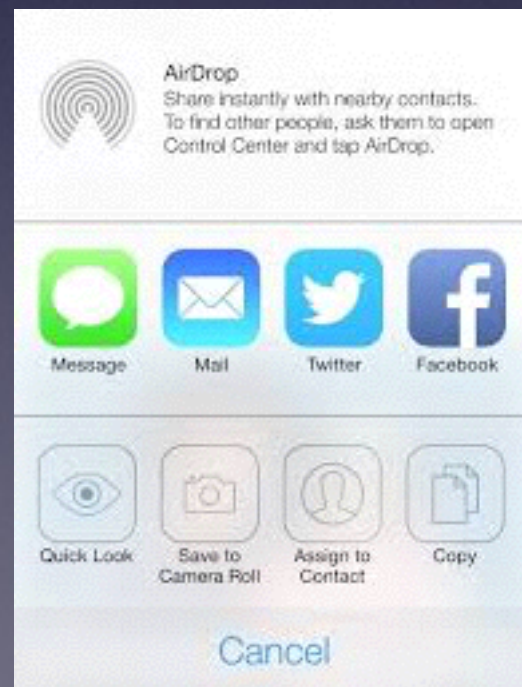
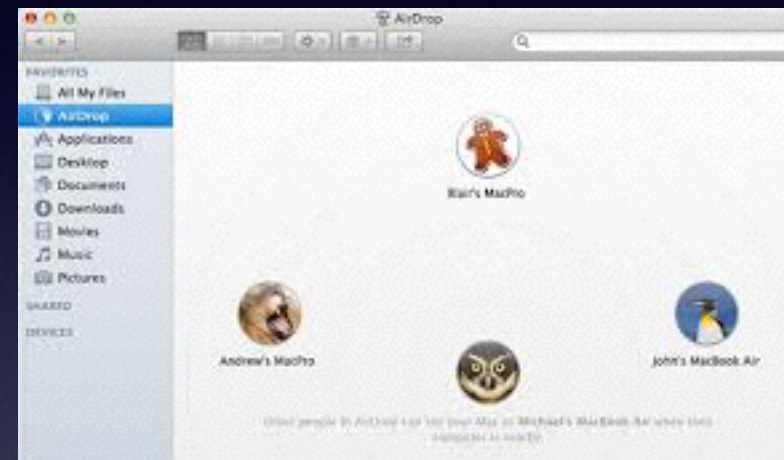
Use the “Share” option:



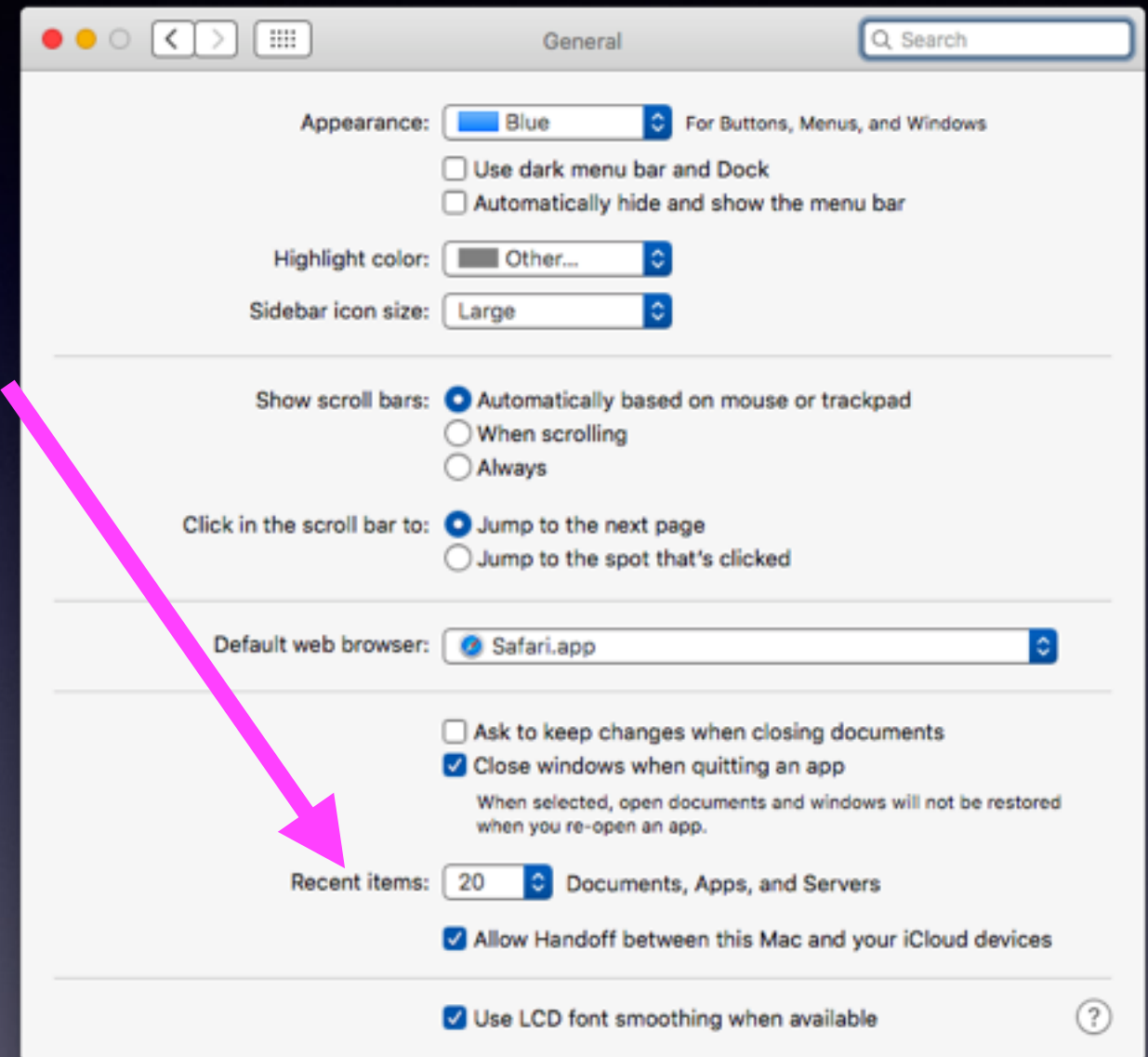
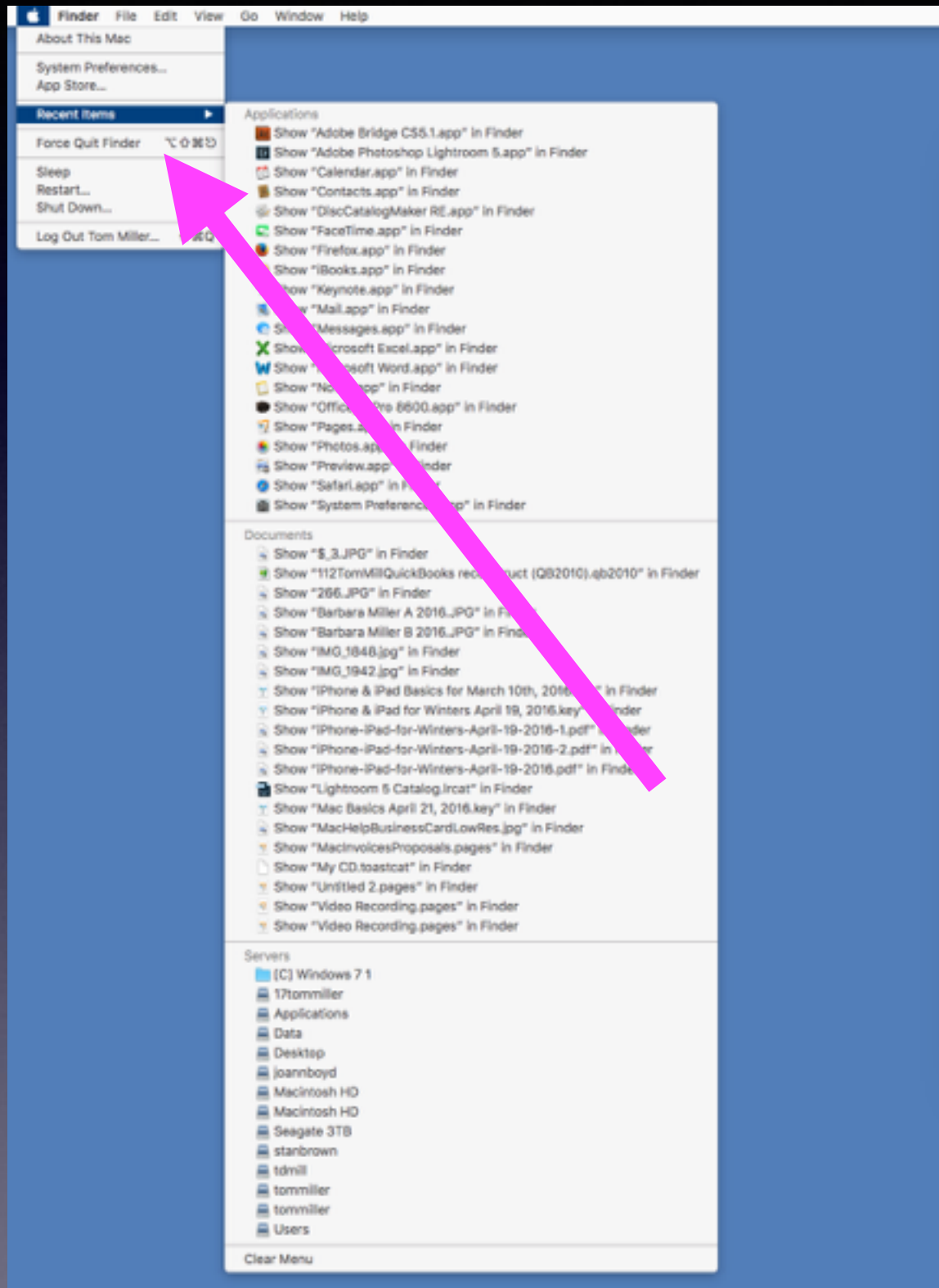
When you want to share anything with anyone you will get many options.

Where Does AirDrop Land?

Have it on an iPad or iPhone...AirDrop it!



The Recent Items




Make A Sticky Note

Shift > Cmd > K brings up the Stickies App

It's easy to customize your notes.

Make your notes stand out and get noticed.

- Format text using different **fonts** and **font sizes**
- Add emphasis with **bold** and *italic* text styles or **color**.
- Include graphics .

Stickies has lots of other great features, including a spell checker, import and export features, and other ways to arrange and customize your notes. Plus, you'll find a "Make New Sticky Note" service in many applications.

Look in Help to find out more about using Stickies.

Make a note of it!

Stickies lets you keep notes (like these) on your desktop. Use a Stickies note to jot down reminders, lists, or other information. You can also use notes to store frequently used text or graphics.

- To close this note, click the close button.
- To collapse this note, double click the title bar.

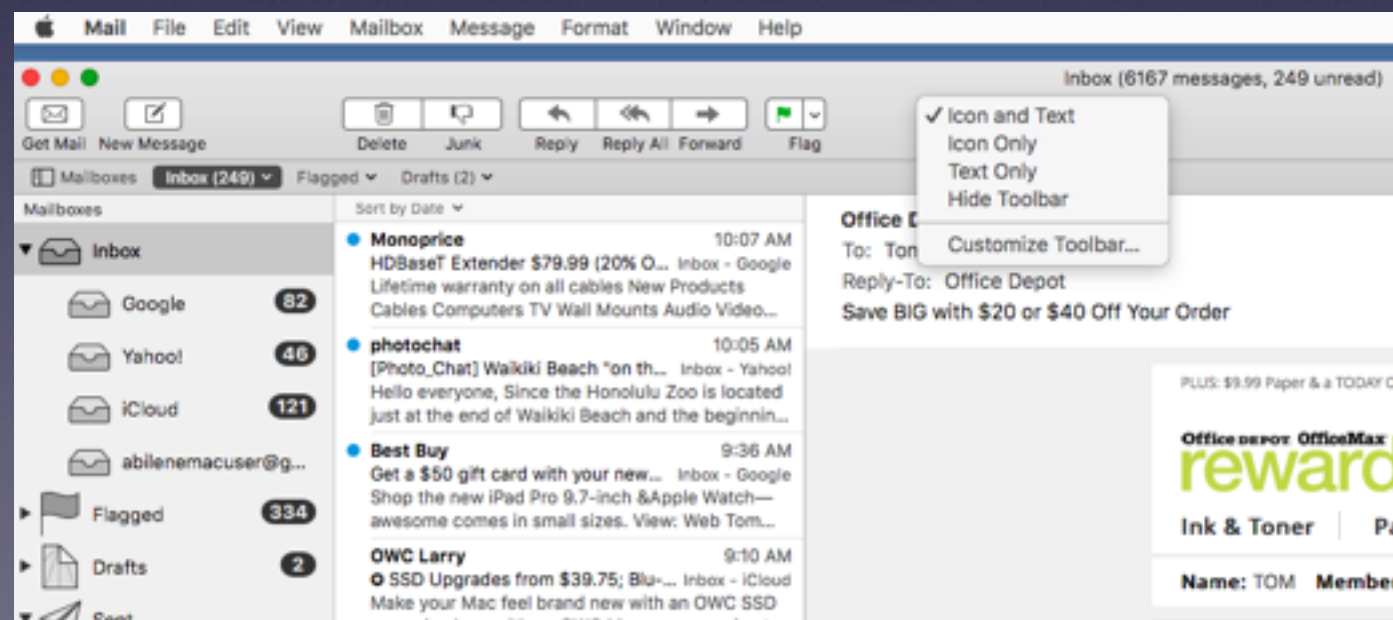
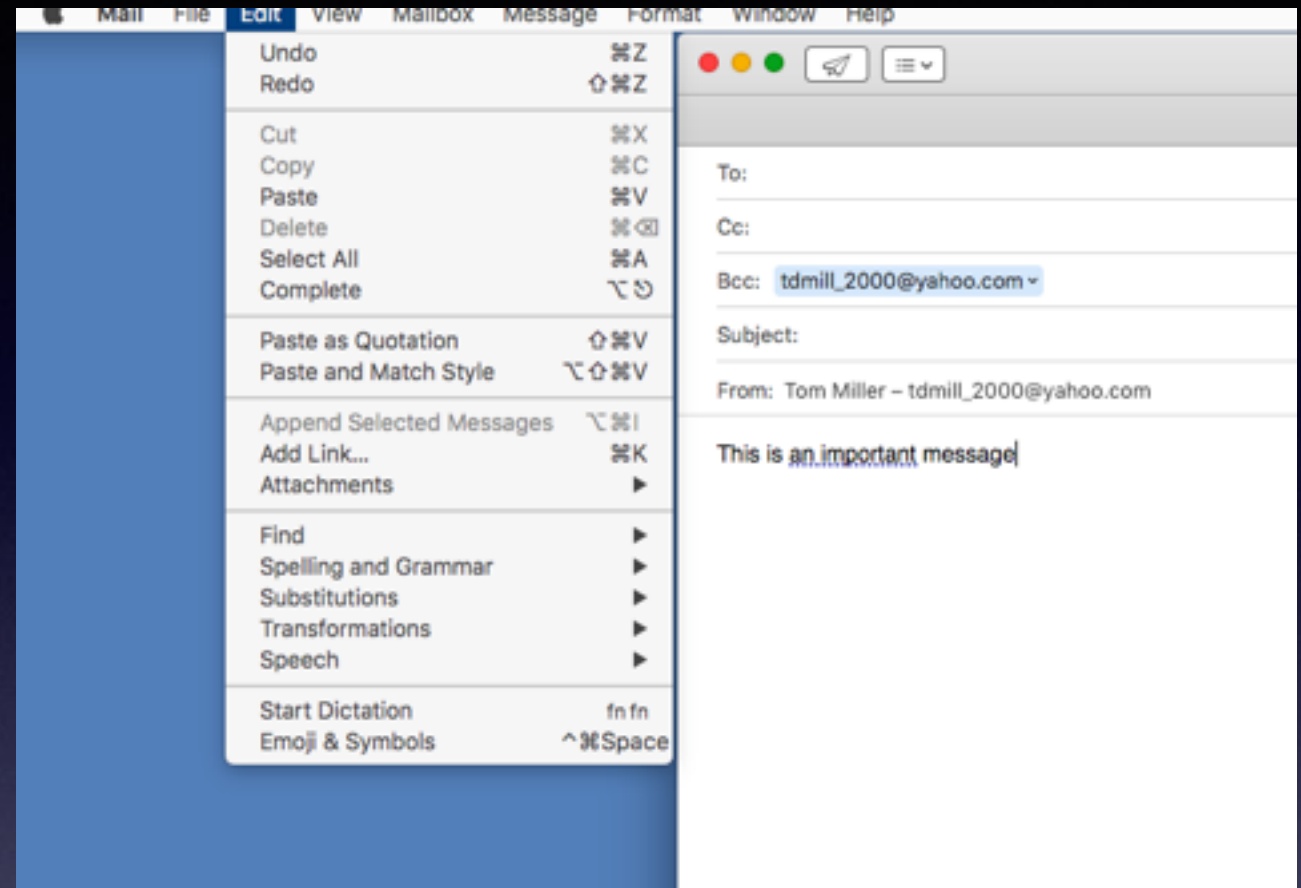
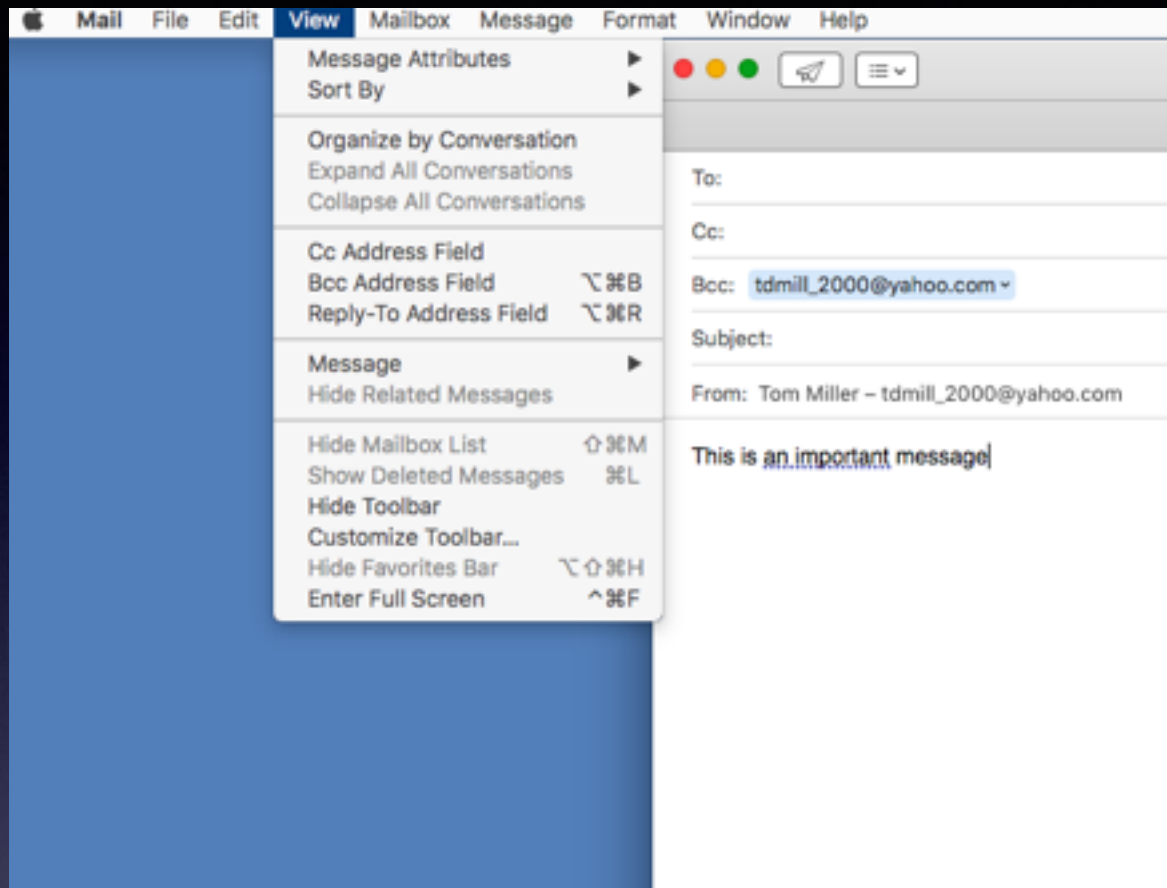
Your current notes appear when you open Stickies.

Change Color Of Font “On The Fly”

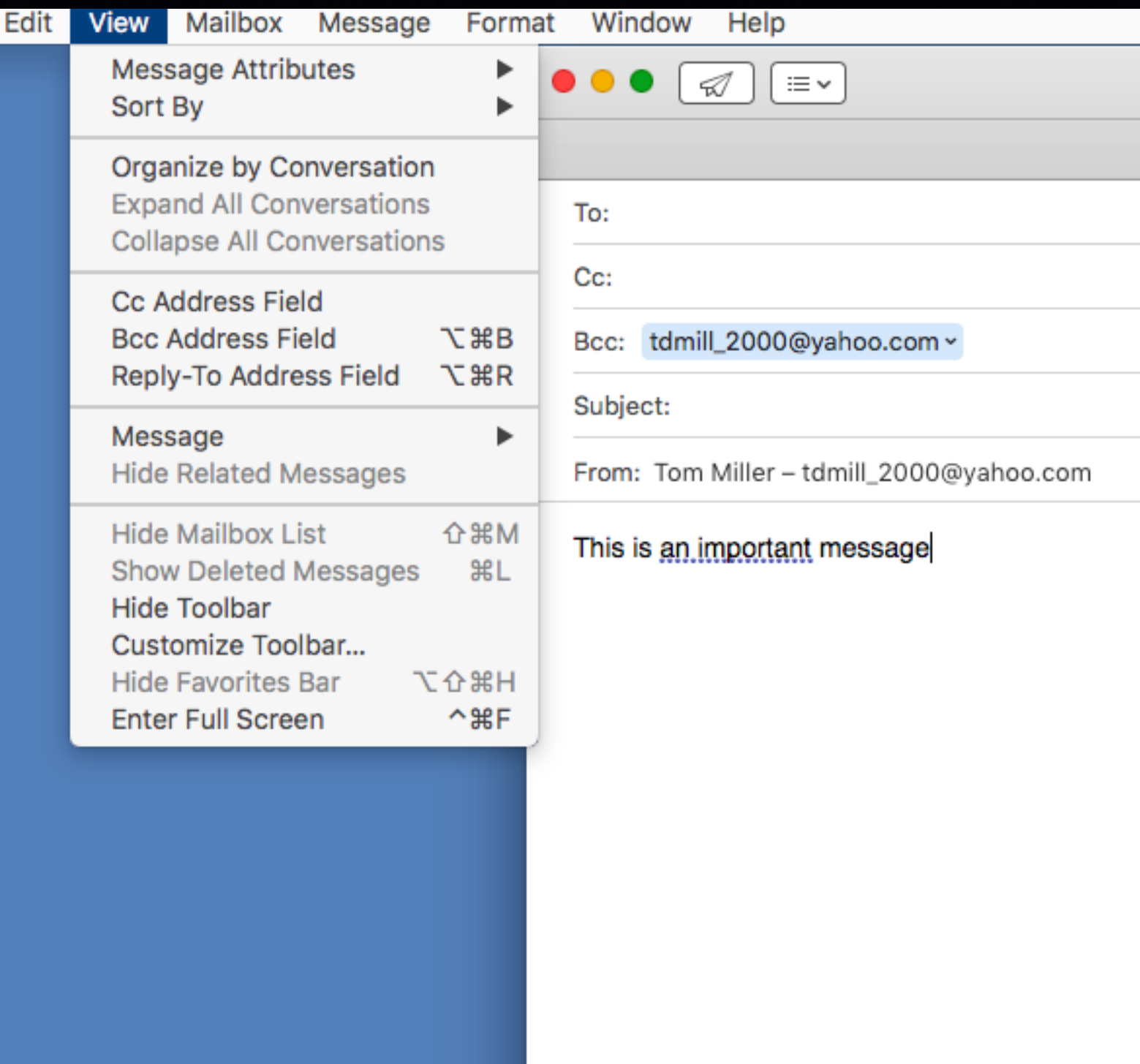
In a Mail document.

Cmd + “
and reverse color
Alt + Cmd +”

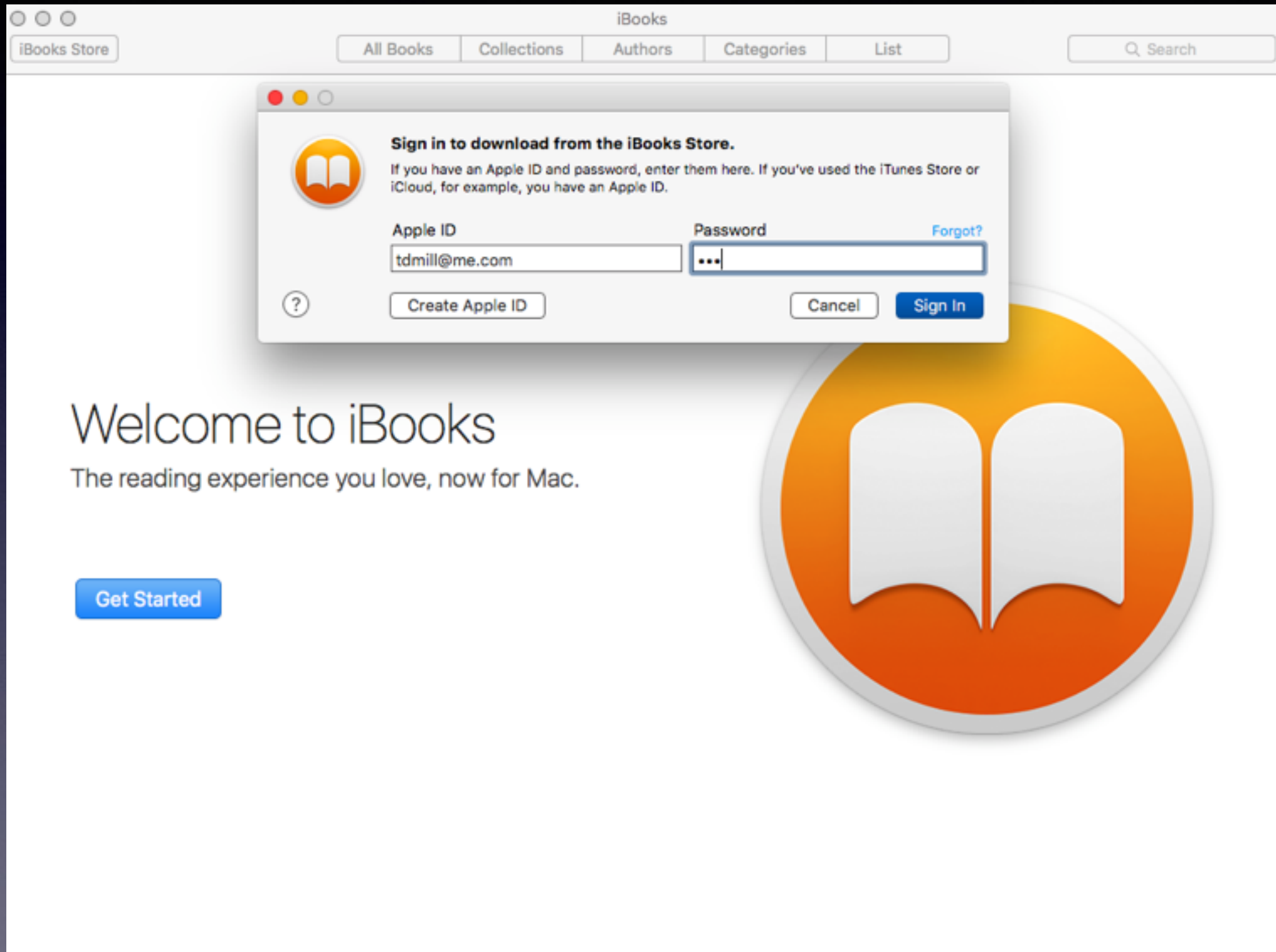
Mail App Can Be Customized.



Mail App *Cont.*



The New iBooks App



Showing results for "us history" **Search your interests!** Relevance ▾

Authors

US Army, Center of Military History
Center of Military History
Office of History and Propaganda
Office of the Surgeon General

- Only Show Made for iBooks Titles
- Only Show Free Titles

Books

U.S. History
P. Scott Corbett, Volker...
United States
May 15, 2015
\$4.99
Made for iBooks

US History
From Colonial America to the New Century. ...
MobileReference >
★★★★☆ (14)
United States
Jan 1, 2010
\$9.99

U.S. History Sourcebook - Basic
Rob Lucas >
★★★★☆ (133)
United States
Feb 24, 2012
Get

US History
Matt McEwen >
★★★★☆ (12)
Education
Apr 24, 2014
Get
Made for iBooks

U.S. History The Civil War
Kristen Blore & David Cha...
United States
Aug 29, 2014
Get
Made for iBooks

U.S. History, Volume I: Pre-1492—1865
Boundless >
Americas
Aug 23, 2013
\$9.99
Made for iBooks

U.S. History: Reconstruction to Present

AMANDA QUICK

- All Categories
- Professional & Technical
 - Politics & Current Events
 - Mysteries & Thrillers
 - Reference
 - Fiction & Literature
 - Nonfiction
 - Biographies & Memoirs
 - History
 - Religion & Spirituality
 - Business & Personal Finance
 - Health, Mind & Body
 - Arts & Entertainment
 - Education
 - Science & Nature
 - Sports & Outdoors
 - Romance
 - Travel & Adventure
 - Economics
 - Historical
 - Action & Adventure
 - Classics

Accessibility Features.

